

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION AWARDING CONTRACT FOR  
PROFESSIONAL SERVICES PURSUANT TO THE  
FAIR AND OPEN PROCESS TO BCA INSURANCE GROUP FOR  
RISK MANAGEMENT SERVICES

R-29-2017

**WHEREAS**, pursuant to the Fair and Open Process on September 20, 2017, the Borough of Buena Municipal Utilities Authority (hereinafter referred to as the “BBMUA”) received, publicly opened, and read qualifications submitted in response to a Request for Qualifications for Professional Risk Management Services; and

**WHEREAS**, the BBMUA authorizes the Chairman and the Secretary of the BBMUA to retain the Professional Services of Risk Management Coordinators in accordance with the Fair and Open Process.

**WHEREAS**, two (2) firms, BCA Insurance Group, 100 Centre Blvd. , Suite C, Marlton, New Jersey 08053 and Insurance Agencies, Inc. 1601 New Road, Suite 100, Northfield, New Jersey 08225, submitted qualifications in response to the Request for Qualifications; and

**WHEREAS**, the qualifications submitted were evaluated in accordance with the criteria set forth; and

**WHEREAS**, it was determined that the qualifications submitted by BCA Insurance Group met the submission requirements; and

**WHEREAS**, funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE BBMUA** as follows:

1. The Chairman of the BBMUA is hereby authorized and directed to execute the agreement filed with the Secretary and with BCA Insurance Group to supply risk management services for the period of January 1, 2018 through December 31, 2020 in accordance with the schedule of rates as submitted in the RFQ.

December 31, 2020 in accordance with the schedule of rates as submitted in the RFQ.

2. This Contract is awarded in accordance with the Fair and Open Process procedures pursuant to the provisions of N.J.S.A. 19:44-20.4.
3. A notice of Contract Award shall be published in the Atlantic County Record and in the Daily Journal as required by law within ten (10) days of its passage.
4. The Risk Management Consultant Agreement, as well as a copy of this Resolution, shall be maintained on file in the Office of the Secretary of the Authority, where such documents shall be available for public inspection during normal business hours.

BOROUGH OF BUENA MUNICIPAL UTILITIES AUTHORITY

By:  \_\_\_\_\_  
JOSEPH SANTAGATA, CHAIRMAN

Attest:

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CHERYL M. SANTORE, SECRETARY

I, Cheryl M. Santore, Secretary of the Borough of Buena Municipal Utilities Authority, do hereby certify that the foregoing Resolution was adopted at a meeting of the Borough of Buena Municipal Utilities Authority held on September 27, 2017.

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CHERYL M. SANTORE, SECRETARY