

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION DESIGNATING A CUSTODIAN OF RECORDS
AS REQUIRED BY THE OPEN PUBLIC RECORDS ACT

R-15-2012

WHEREAS, on January 8, 2002, the Acting Governor signed into law the Open Public Records Act, which becomes effective on July 8, 2002; and

WHEREAS, the Open Public Record Act requires that a Custodian of Records be established by the public entity; and

WHEREAS, Cheryl Santore presently serves as the Secretary/Administrator of the Borough of Buena Municipal Utilities Authority; and

WHEREAS, a Public Records Request Response Form needs to be prepared and approved for use by the public; and

WHEREAS, a Public Records Request Response Form also needs to be prepared and approved for use by the public; and

WHEREAS, a Public Notice needs to be displayed to inform the public of their right of appeal should records not be provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE Borough of Buena Municipal Utilities Authority, that:

1. Cheryl Santore, is appointed as the custodian of Records,
2. The attached Public Records Request Form, Public Records Request Response Form and Public Notice are hereby approved and adopted.

BOROUGH OF BUENA MUNICIPAL UTILITIES AUTHORITY

By: 
JOHN BRUNINI, CHAIRMAN

Attest:


CHERYL M. SANTORE, SECRETARY

I, Cheryl M. Santore, Secretary of the Borough of Buena Municipal Utilities Authority, do hereby certify that the foregoing Resolution was adopted at a meeting of the Borough of Buena Municipal Utilities Authority held on March 14, 2012.


CHERYL M. SANTORÉ, SECRETARY