

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on December 11, 2013 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	A. Zorzi
R. Baker	S. Woshnak	M. Testa
H. Bertonazzi	J. DuBois	S. Testa
C. Mielke	C. Santore	R. Smith

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #3 Adopt Resolution R-26-2013 appointing Debbie Austino to the position of Keyboarding Clerk II effective January 1, 2014 through December 31, 2014.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

### PUBLIC PORTION:

### ENGINEER’S REPORT:

### SOLICITOR’S REPORT:

**AUDITOR’S REPORT:** #4 Adopt resolution R-27-2013 for the 2014 Sewer Budget

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#5 Adopt Resolution R-28-2013 for the 2014 Water Budget

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

**UNFINISHED BUSINESS:**

**CORRESPONDENCE:**

**TREASURER'S REPORT:** Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

**SECRETARY'S REPORT:** #6 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2014 through January 31, 2015.

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on November 27, 2013. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi-abstain, C. Mielke, F. Soto-abstain, S. Woshnak, J. DuBois, J. Brunini-abstain

Dispense with reading the minutes of the last closed session meeting held on November 27, 2013. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:** #1 Quotation from AllMax Software, Inc. for the 2014 Support Contract through January 31, 2015 in the amount of \$1,680.00.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#2 Letter from Kristen Giacolone, Project Manager for the State of NJ DEP Division of Water Supply & GeoScience regarding the application that was filed by the USEPA for the South Jersey Clothing Company Superfund Site. This was filed by Jeff Pace for the backflow prevention at this site. The BBMUA had to sign the application because we are the public water supplier. Therefore, we were copied on the letter. Alan has given a copy of this letter to Jeff Pace and he is taking care of the requirements.

#7 Email from Kevin McMullan regarding the Chemical Feed Spare Pumps. These pumps were originally included on the spare parts list, however when the amendment was filed these were removed to lower the overall project cost and bring the project under budget.

#8 Email from Dennis Yoder recommending that the contractor Level-1 Construction be paid in full and that no money be held back due to the error of the chemical feed spare pumps being included on the spare parts list when they should not have been.

**COMMITTEE REPORTS:**

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 8. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

At this time we will be going into closed session

Adopt resolution R-29-2013 authorizing a meeting of the Borough of Buena MUA closed to the public for the purpose of contract negotiations and personnel.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Motion to open the closed session meeting at \_\_\_\_\_ p.m.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Motion to end the closed session meeting and reopen the regular meeting at \_\_\_\_\_ p.m.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on January 8, 2014 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

**MERRY CHRISTMAS AND HAPPY NEW YEAR!!!!!!!**