

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 23, 2011 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

CHAIRMAN: FIRST ORDER OF BUSINESS: #12 Adopt Resolution R-29-2011 awarding contract to Level-1 Construction, Inc. for improvements to the wastewater treatment plant of the Borough of Buena Municipal Utilities Authority in the amount of \$3,912,000.00

#13 Adopt Resolution R-32-2011 authorizing a meeting of the Borough of Buena Municipal Utilities Authority closed to the public concerning matters of personnel.

PUBLIC PORTION:

ENGINEER’S REPORT: #3 Email from Robert Smith of Remington, Vernick & Walberg to Maryann Coraluzzo clerk for the Borough of Buena regarding the Louis Drive Sanitary Sewer Extension.

#11 Email from Robert Smith of Remington, Vernick & Walberg to John Brunini regarding the Louis Drive Sanitary Sewer Extension.

SOLICITOR’S REPORT: #2 Email from Alan Zorzi to Michael Testa Jr. regarding the Minotola Estates pump station #5.

#7 Letter from Charles Gemmel of Gemmel, Todd & Merenich Counselors at Law to Michael Testa Jr. regarding First Cornerstone Bank vs. DeThomasis & Levari, Inc. et al. (the Levari Land acquisition).

AUDITOR’S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: #1 Memo from PERMA Risk Management Services of the New Jersey Utility Authorities Joint Insurance Fund regarding the 2011 Dividend which will be in the amount of \$5,755.03.

#5 Payment received from KB Septics, LLC toward their billing arrearages for the septage charges owed.

SECRETARY'S REPORT: #4 Letter to Scibal Associates regarding the General Liability Notice of Occurance/Claim for Terry Giannascoli who had damages during Hurricane Irene to his home on Park Drive.

#8 Rutgers Continuing Education Course entitled Municipal Finance Administration that Cheryl Santore is interested in taking. This is a nine week course for the months of February and March 2012 in the amount of \$771.00.

#9 Notice of regular meetings for the BBMUA for the year 2012 scheduled for your approval.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 26, 2011. Second-Roll Call

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #6 Letter from Joseph Schwarz Senior Engineer for OMNI Environmental LLC regarding the 2011 Mercury sampling final results and analysis.

#10 Letter from Terry Beym, Acting Section Chief Office of Permit Management, for the State of NJ Dept. of Environmental Protection Division of Water Quality informing all permittees that the FY2012 Annual Fee Report and Assessment of Fees for the NJPDES permit program is now available on the Department's website.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 13. Second-Roll Call

PAYMENT OF THE BILLS: No Bills Presented for Payment at this meeting.

The next regular meeting will be held on December 14, 2011 at 7: p.m

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call