

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on October 22, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	S. Woshnak	S. Testa
C. Mielke	M. Feaster	
J. Santagata	D. Austino	
F. Soto	A. Zorzi	

**CHAIRMAN: FIRST ORDER OF BUSINESS: #1** A letter was received from Newfield National Bank Executive Vice President Joseph Biegalski regarding the outstanding water and sewer bills for Buena Tavern. In the letter it was stated that Newfield Bank requested the water and sewer be shut off on January 26, 2012 since the bank was in the process of foreclosure. Mr. Biegalski also stated that they never received any notice of any amount due or past due amounts owed until September 18, 2014. Because of this fact they requested permission to only pay the bill through December of 2011. The BBMUA’s Secretary/Treasurer, Cheryl Santore responded to this letter with a phone call and a letter confirming the telephone conversation she had with Mr. Biegalski. This is correspondence #2.

**#2** A letter from Cheryl Santore to Mr. Biegalski of Newfield Bank was sent in response to correspondence number one above. In her letter she states that no one from Newfield Bank ever contacted the BBMUA regarding the disconnection of services and that there is no signed application stating the connections should be signed off on. She also informed Mr. Biegalski that the water service was shut off due to lack of payment but that there are mandatory connection ordinances in the Borough of Buena that state that the annual charge for water and sewer must be continued to be paid unless a signed application is received. Ms. Santore also stated that the BBMUA was never notified of the foreclosure and did not find out the property was being foreclosed until September 18, 2014 at which time the outstanding bills were forwarded to Newfield Bank. Ms. Santore sent copies of all of the ordinances and the continuing obligation to pay letter to Mr. Biegalski to forward to his legal council at the Bank and is waiting for a response.

**PUBLIC PORTION:**

**ENGINEER'S REPORT:**

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT: #8 Copy of Local Finance Board Resolution regarding the review of the findings and recommendations pertaining to the refunding of the Series 2003A Bonds.**

**#9 Resolution R-23-2014 concerning the review of findings and recommendations of the Local Finance Board made at a meeting of said board on September 10, 2014 in accordance with N.J.S.A. 40A:5A-7**

**I need a motion to approve Resolution R-23-2014 concerning the review of findings and recommendations of the Local Finance Board made at a meeting of said board on September 10, 2014 in accordance with N.J.S.A. 40A:5A-7.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke**

**#10 is a copy of the Bond Resolution R-24-2014 determining to prepay its outstanding revenue bond 2003 Series T and 2003 Series L, authorizing the sale of its \$1,505,000 revenue refunding bond to Capital Bank of New Jersey, authorizing the redemption of its outstanding revenue bonds series 2003A maturing on and after December 1, 2015, and determining various matters with respect thereto.**

**I need a motion to approve the Bond Resolution R-24-2014 regarding the prepayment of revenue bonds 2003 Series T & L, authorizing the sale of its \$1,505,000 revenue refunding bond to Capital Bank of New Jersey, authorizing the redemption of its outstanding revenue bonds series 2003A maturing on and after December 1, 2015, and determining various matters with respect thereto.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke**

**UNFINISHED BUSINESS:**

**CORRESPONDENCE:** #3 Notice of Hearing on Appeal or Application for Conte's Pasta for a site plan approval and use variance for the erection of a 70 foot by 55 foot one story addition to the rear of the existing building located on block 173, lot 30 on Wheat Road. We were notified because our pump station is within 200 feet of this location.

**#4** Copy of the Borough of Buena's Resolution 143-14 appointing Richard Baker to the position of Class II Land Use Board Member to fill the unexpired term of John Brunini effective October 14, 2014 and expiring December 31, 2014.

**#5** Edmunds & Associates has sent their 2015 Software Maintenance Invoice in the amount of \$5,624.00. This has been the same cost for the past six years. This software support agreement is mandatory and must be entered into in order to receive software support, system enhancements, and mandated changes and updates. Unfortunately this is software exclusive to Edmunds and no one else can be hired for this service.

I need a motion to approve the purchase of the 2015 software maintenance service from Edmunds & Associates in the amount of \$5,624.00 for the period of January 1, 2015 through December 31, 2015.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

**#7** Email from Robert Smith of Remington, Vernick & Walberg providing a copy of the addendum to the bid for the furnishing and delivery of a trailer mounted pump. The original bid was written with no hoses and fittings. The addendum satisfies this.

**#11** Email from Robert Smith of Remington, Vernick & Walberg providing a copy of the Notice to Bidders for the furnishing and delivery of wood chips to be advertised in the Daily Journal and Atlantic County Record. The Notice will be published on Monday, October 27, 2014 in the Daily Journal and on Wednesday, October 29, 2014 in the Atlantic County Record. The bids will be received on Friday, November 7, 2014 at 11:00 a.m.

**TREASURER'S REPORT:** No Report

**SECRETARY'S REPORT:** No Report

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on October 8, 2014. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:** #6 Letter from Theodore Wilkinson of Adams, Rehmann & Heggan requesting a copy of the water system map for Buena Borough so they can prepare a feasibility study to determine any potential water interconnections.

**COMMITTEE REPORTS:**

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT & CONSTRUCTION:

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 11. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

**PAYMENT OF THE BILLS:** No Bills Presented

The next regular meeting will be held on November 12, 2014 at 7:00 p.m.

**MEETING ADJOURNMENT:** Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke