

## REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on June 26, 2013 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

|               |            |              |
|---------------|------------|--------------|
| J. Brunini    | F. Soto    | A. Zorzi     |
| R. Baker      | S. Woshnak | M. Testa Jr. |
| H. Bertonazzi | J. DuBois  | S. Testa     |
| C. Mielke     | C. Santore | E. Walberg   |

CHAIRMAN: FIRST ORDER OF BUSINESS: #7 Copy of the Performance Surety Bond posted through First Indemnity of America Insurance Company for Einhorn Construction for Block 207 Lot 63.

PUBLIC PORTION:

ENGINEER'S REPORT: #2 Letter from Robert Smith of Remington, Vernick & Walberg to Daniel Falasca of Falasca Mechanical Inc, providing Mr. Falasca with one fully executed copy of the contract documents for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services to the Borough of Buena and the Borough of Buena MUA for his file.

#5 Email from Kevin McMullan of Remington, Vernick & Walberg providing meeting minutes from the job progress meeting on the treatment plant improvement project held on Tuesday, June 18, 2013 at 10:00 am. The next job progress meeting will be held on Tuesday, July 16, 2013 at 10:00 am.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS: #6 Letter from Edward Dennis of Remington, Vernick & Walberg to John Brunini regarding the multi-site solar power facility. This was tabled from the meeting on May 22, 2013.

CORRESPONDENCE: #1 Request for authorization to credit the water account number 1540 of Ms. Rita Nicholas of 102 West Avenue in the amount of \$69.00. On February 5, 2013 an incorrect read was entered into the system. When the meter was read on May 8, 2013 the correct reading was entered which created a negative usage amount. When Cy was sent out to check the meter reading it was found that the reading entered in February was incorrect which created an over billing of this amount.

Motion to grant a credit in the amount of \$69.00 to the water Account 1540 of Ms. Rita Nicholas.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT: Currently with the Division of Pensions and Benefits I am the Certifying Officer. Due to changes at the Division you need a Certifying Officer and a Supervisor to the Certifying Officer. Therefore, I need the board's approval to add someone on as the Certifying Officer and I would become the Supervisor. I would recommend that Debbie Austino be that person.

On Tuesday, June 25<sup>th</sup> John Brunini and myself met with Jason Capizzi of Jack Kraft's Office along with Dave Corwin of the USDA and Steve Testa to sign closing paperwork for the pay off the bond note for the project effective June 28, 2013. It was a concern of the USDA that the note be paid off as soon as the funds are ACH transferred into our account on Friday June 28<sup>th</sup> even though the note is not due with Susquehanna Bank until August 9th. I contacted Susquehanna Bank to see if it was a problem if the bank was paid off on Friday when the funds from the USDA in the amount of \$3,549,000.00 are transferred into the 2011 project account. Aleksei from Susquehanna Bank called me back and stated it will be no problem to pay off the note early and interest would only be calculated to the date of payoff. We will have to pay off the entire \$3,700,000.00 that the note is for plus the interest. We will need to transfer some funds into that account to cover the balance of the interest due until the next USDA grant draw in July so that account is not closed for future ACH grant fund deposits by the USDA. The funds will be replenished after the July draw.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on May 22, 2013. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Dispense with reading the minutes of the closed session meeting held on May 22, 2013. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #3 Letter from Charlotte DeVault of Atlantic City Electric regarding sewer pump station #5 located at the Minotola Estates development at 1608 S. Central Avenue in Buena. On May 30, 2013 the pump station electric was turned off by Atlantic City Electric due to non payment. The pump station is now being billed to the BBMUA.

#4 Letter from Joseph Aiello, Chief of the State of NJ DEP Office of Quality Assurance regarding the March 2013 Water Pollution Proficiency Test Study. The lab performed acceptably on all parameters.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 7. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on July 10, 2013 at 7:00 p.m. if needed.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini