

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on April 24, 2013 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	A. Zorzi
R. Baker	S. Woshnak	M. Testa Jr.
H. Bertonazzi	J. DuBois	S. Testa
C. Mielke	C. Santore	R. Smith

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT: #2 Letter from Robert Smith of Remington, Vernick & Walberg to Jayanna Yeakle of Univar USA, Inc. returning 1 copy of the fully executed contract for the furnishing and delivery of liquid aluminum sulfate for their records.

#4 Letter from Robert Smith of Remington, Vernick & Walberg to Chairman Brunini providing three sets of the contract documents for the furnishing and delivery of wood chips for execution and return.

#6 Change order number 2 for the wastewater treatment plant improvements project. This change order is a “no cost” time extension change order for additional time required as a result of equipment delays, anticipated upgrades in the emergency power system and extensive coordination required to develop and install the temporary by-pass equipment for the cleaning of the tanks. Final completion date is anticipated on or before July 15, 2013.

#7 Email from Kevin McMullan of Remington, Vernick & Walberg providing meeting minutes from the job progress meeting on the treatment plant improvement project held on Tuesday, April 16, 2013 at 10:00 am. The next job progress meeting will be held on Tuesday, May 21, 2013 at 10:00 am.

#8 Letter from Robert Smith of Remington, Vernick & Walberg to Eugene Ciarkowski of Reliable Wood Products returning 1 copy of the fully executed contract for the furnishing and delivery of wood chips for their records.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE: #3 Email from Dina Statuto of Jack Kraft's office regarding a one day seminar on Monday April 29, 2013 to highlight the need for repairs and improvements to local unit sewerage systems in the wake of Hurricane Sandy.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT:

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on March 27, 2013. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter from John Delany of the State of NJ DEP regarding the compliance evaluation and assistance inspection and sampling conducted on February 14 & 19, 2013. The check sample results were within our permit limitations.

#5 Letter from Joseph Aiello, Chief of the State of NJ DEP Office of Quality Assurance regarding the January 2013 Water Supply Proficiency Test Study. The study results showed that we failed to submit analytical results within acceptable limits for Chlorine and therefore must be retested in the July 13, 2013 study.

#9 Letter from Tony Iavarone of the State of NJ DEP Bureau of Mobile Sources Mandatory Diesel Retrofit Program regarding the inventory/cost estimate submittal. The inventory/cost estimate was rejected and vehicle information needs to be corrected and resubmitted before we can proceed with installation.

#10 Letter from Ann Marie Martucci of Birdsall Services Group, Inc. regarding our 2013 Environmental Joint Insurance Fund Audit that was conducted at our plant on March 15, 2013. There were no environmental concerns identified during the audit.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 10. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on May 8, 2013 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini