

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on March 14, 2012 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

| | |
|---------------|------------|
| J. Brunini | F. Soto |
| R. Baker | S. Woshnak |
| H. Bertonazzi | J. DuBois |
| C. Mielke | A. Zorzi |

CHAIRMAN: FIRST ORDER OF BUSINESS:

#2 Letter of resignation from Dawn Scott, Clerk Typist, effective February 27, 2012.

#3 Public Document Request Form received on March 7, 2012 from Dennis W. Steudle, 106 Park Drive, Minotola requesting further information. NOTE: Mr. Steudle picked up the information on 03/14/12 at 10:15 am.

#6 Adopt Resolution R-15-2012 designating Cheryl M. Santore as custodian of records as required by the open public records act. A fee schedule is attached and will be adhered to from this point forward.

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

ENGINEER'S REPORT: NOT IN ATTENDANCE

SOLICITOR'S REPORT: NOT IN ATTENDANCE

AUDITOR'S REPORT: NOT IN ATTENDANCE

UNFINISHED BUSINESS:

CORRESPONDENCE: #5 On Friday, March 9, 2012 Bill Nimohay Jr. came in to the office regarding his water billing for 1005B Central Avenue. He stated that his bill has an address of 1005A Central Avenue when it is really 1005B Central Avenue. 1005A Central Avenue belongs to Linda Perez. He stated that there is no water meter at his location and he agrees that he must pay the minimum usage fee of \$63.50 but there should be no read for this property as it is vacant and no water is utilized at this location. Upon further investigation it appears that Linda Perez's readings have been entered in Mr. Nimohay's property since May 2010. On two occasions there was an overage charge amounting to a total of \$24.00. Therefore, since Mr. Nimohay is not using any water and there is no meter at this location a credit needs to be issued to Mr. Nimohay in the amount of \$24.00

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

TREASURER'S REPORT: Motion to approve treasurer's report as read
m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT: No Report

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 22, 2012. Second-Roll Call
m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Dispense with reading the minutes of the closed session meeting held on February 22, 2012. Second – Roll Call
m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter from Nasir Butt, Supervisor Environmental Engineer from State of New Jersey DEP enclosing a copy of renewed Physical Connection Permit. The application must be submitted to the NJDEP 60 days prior to the expiry of this permit.

#4 NJ Civil Service Commission Eligible/Failure Roster for Cheryl Santore showing the eligibility date for her Clerk 2 title with the Commission.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 6. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

The next regular meeting will be held on March 28, 2012 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini