

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on March 12, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

J. Brunini	S. Woshnak	A. Zorzi
R. Baker	J. DuBois	
C. Mielke	M. Feaster	
F. Soto	C. Santore	

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT:

SOLICITOR’S REPORT:

AUDITOR’S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE: #2 Copy of Newfield National Bank GUDPA Certificate dated December 31, 2013.

#3 Letter from Sprint/Nextel regarding the termination of the lease agreement signed on May 23, 2001. I have forwarded this letter along with the agreement to Michael Testa Jr. for his review.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____
Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

SECRETARY'S REPORT: I have been looking into the ability to accept credit cards. The one company who has gotten back to me is Govolution. They stated that credit card charges can be passed along to the customer as a convenience fee for Master Card, Discover, and American Express only. They suggest we do not accept Visa because the charges can not be passed along to the customer and therefore we would have to pay any fees associated with each transaction which would vary depending on the amount of payment. The service fee for the other credit cards would be 2.75% of each transaction amount which would go directly to Govolution. We could offer face to face payment at the window, accept payments over the phone, and also place a link on our website which would direct the customer to the Govolution website and the funds would be received by our bank daily with a report emailed to us on a daily basis every morning.

The Borough was going to offer this service as well, however, when they found out that you would not be able to accept Visa due to the fee associated with the payment they opted not to offer the credit card payment option to the taxpayers. They do not want to pay credit card fees and I don't believe we would want to either.

I have also been in contact with a company by the name of Payment Service Network, however they want a fee that would be payable by us on top of the convenience fee the customer would pay.

I would like to know your thoughts on the matter.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 26, 2014. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter from Terry Beym, Acting Section Chief for the State of NJ DEP Office of Permit Management regarding our NJPDES Permit Expiration.

#4 Letter to Ms. Pilar Patterson of the NJDEP Division of Water Quality Bureau of Surface Water Permitting from Dennis Yoder of Remington, Vernick & Walberg regarding the NJPDES Permit Renewal.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT & CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 4. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

The next regular meeting will be held on March 26, 2014 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini