

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on February 6, 2013 at 6:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

### ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto
R. Baker	S. Woshnak
H. Bertonazzi	J. DuBois
C. Mielke	

FIRST ORDER OF BUSINESS: The first order of business for tonight's meeting is the BBMUA's reorganization for the year 2013.

I would like to open the floor for Nominations for Chairman\_\_\_\_\_.

I would like to close the floor.

I would like to entertain a motion to appoint John Brunini as Chairman of the BBMUA.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto

I would like to open the floor for Nominations for Vice-Chairman\_\_\_\_\_.

I would like to close the floor.

I would like to entertain a motion for Vice-Chairman. \_\_\_\_\_

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

### CHAIRMAN:

I would like to open the floor for Nominations for Secretary/Treasurer \_\_\_\_\_

I would like to close the floor.

I would like to entertain a motion for Secretary/Treasurer. \_\_\_\_\_

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion to approve the Daily Journal and The Atlantic County Record as the official newspapers of the BBMUA.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for a Solicitor. \_\_\_\_\_

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for an Auditor. \_\_\_\_\_

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for an Engineer. \_\_\_\_\_

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Committees will remain the same for the year 2013.

CHAIRMAN: #5 Email from Dore Krankel of Unison Site Management regarding the preliminary proposal to the cell tower leases for AT& T and Sprint/Nextel.

#28 Adopt Resolution R-12-2013 awarding the contract for the Furnishing and Delivery of Wood Chips to Reliable Wood Products, LLC

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#29 Adopt Resolution R-13-2013 awarding the contract for Furnishing Electrical Repair and Maintenance Services at the Buena Borough Municipal Utilities Authority Facility to Scalfo Electric, Inc.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#30 Adopt Resolution R-14-2013 awarding the contract for Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#### PUBLIC PORTION:

ENGINEER'S REPORT: #1 Email from Robert Smith to Frank DiDomenico Esq. regarding the Dave DiLeonardo Minor Subdivision; Block 202 Lot 8.02 Application No. BB-12-03.

#2 Letter to Michael Scognamiglio of Reliable Wood Products regarding the Bid for the Furnishing and Delivery of Wood Chips.

#3 Letter to Jayanna Yeakle of Univar USA, Inc. regarding the Bid for the Furnishing and Delivery of Liquid Aluminum Sulfate.

#6 Email to John Brunini notifying us that the contract for the Furnishing and Delivery of Wood Chips can now be awarded.

#7 Letter to Diana Grouser of Scalfo Electric regarding the Bid for the Furnishing of Electrical Repair and Maintenance Services.

#8 Email to John Brunini regarding the FEMA Hazard Mitigation Grant Program for Generators.

#9 Letter to bidders for the Furnishing of Mechanical Repair and Maintenance Services rejecting the initial bids and notifying them of the rebidding.

#10 Email to John Brunini notifying us that the contract for the Furnishing of Electrical Repair and Maintenance Services can now be awarded.

#13 Letter to Vincent Jones, Director of the Atlantic County Office of Emergency Preparedness regarding the FEMA Hazard mitigation Grant Program for Generators.

#14 Email to Michael Testa Jr. regarding the Bid for the Furnishing and Delivery of Liquid Aluminum Sulfate.

#16 Letter to John Brunini regarding the Recommendation of Award for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services (Re-Bid) recommending the contract be awarded to Falasca Mechanical. The board needs to determine whether to award a contract for 1 or 2 year term.

#18 Letter to Joseph Overbeck of Rio Supply providing them with one copy of the executed contract documents.

SOLICITOR'S REPORT:

#15 Email from Steve Testa of Romano, Hearing, Testa 7 Knorr providing a copy of the proposed contract for the period 2/1/13 to 1/31/14 for review.

#19 Adopt Resolution R-3-2013 adopting a new Cash Management Plan for Calendar Year 2013 Pursuant to N.J.S.A. 40A:5-14.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#20 Adopt Resolution R-4-2013, designating official newspapers of the Borough of Buena Municipal Utilities Authority.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#21 Adopt Resolution R-5-2013, authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#22 Adopt Resolution R-6-2013, authorizing the retention of Auditing Services for the Borough of Buena Municipal Utilities Authority.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#23 Adopt Resolution R-7-2013, authorizing the retention of Consulting Engineers for the Borough of Buena Municipal Utilities Authority.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#24 Adopt Resolution R-8-2013, authorizing the retention of Counsel for the Borough of Buena Municipal Utilities Authority.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#25 Adopt Resolution R-9-2013, awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for Auditing Services.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#26 Adopt Resolution R-10-2013, awarding contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for Engineering Services.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#27 Adopt Resolution R-11-2013, awarding contract for professional services pursuant to the fair and open process to Testa, Heck, Scrocca & Testa for Legal Services.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT: #4 Email from Karen Read of Perma Inc. regarding the JIF Elected Officials Online Training Access Instructions.

#17 Letter from Louis Sacco of Atlantic Properties Group requesting the refund of their developer's escrow fees posted for the Lincoln Avenue, LLC project.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on January 23, 2013.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #11 Letter from Sandy Keritzman, Chief of the Bureau of Safe Drinking Water providing us with the Approval of Asbestos Monitoring Waiver for the Nine-Year Compliance Cycle 2011-2019.

#12 Letter from John Peterson Deputy Director of the Atlantic County Department of Regional Planning and Development regarding the Proposed Amendment to the Atlantic County Water Quality Management Plan.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 30.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on February 27, 2013 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini