

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 13, 2019 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	M. Chalow
J. Johnston	S. Testa
J. Santagata	R. Smith
J. Alvarez	

CHAIRMAN: FIRST ORDER OF BUSINESS: #6 Adopt Resolution R-33-2019 authorizing employment of Alan Zorzi as Superintendent of Water/Sewer and further authorizing execution of memorandum of agreement for four year term of employment.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#7 Adopt Resolution R-34-2019 authorizing employment of Debbie Austino as Clerk II and further authorizing execution of memorandum of agreement for a three year term of employment

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#8 Adopt Resolution R-35-2019 authorizing employment of Cheryl Santore as Administrative Clerk, Secretary/Treasurer, Finance Officer and further authorizing execution of memorandum of agreement for a three year term of employment.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Adopt Resolution R-36-2019 appointing Mary Fenselau to the position of Clerk Typist effective January 1, 2020 through December 31, 2020.

I need a motion to adopt Resolution R-36-2019 appointing Mary Fenselau to the position of Clerk Typist in the BBMUA for the period of January 1 through December 31, 2020 at a rate of \$12.68 per hour for a maximum of 25 hours per week per civil service rules and regulations.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#10 Adopt Resolution R-37-2019 authorizing participation in the SHBP/SEHBP for Dental Plan Coverage. Note: The Borough of Buena Municipal Utilities Authority will only facilitate the plan and will have no contribution to the employee's benefits. All monetary cost will be paid by the employee.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#11 Adopt Resolution R-38-2019 confirming acceptance and approval of collective bargaining agreement with Teamsters Local Union #676 and authorizing execution of the same.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #1 Email from John Notte of the NJ I-Bank regarding the BBMUA Water Bank Loan Application No. 518-06 requesting a revised cost estimate for the project.

#2 Email from Paul Kelley of Remington & Vernick to John Notte of the NJ I-Bank providing him with the revised cost estimate for the BBMUA's Water Bank Loan Application No. 518-06.

#12 Email from Robert Smith of Remington & Vernick to Chairman Santagata and Alan Zorzi asking if we can share the water map for the BBMUA water system with David Scheidegg of Shaeffer Nassar Scheidegg Consulting Engineers.

#14 Email from Dave Parsons of Eastern Consultants to Robert Smith of Remington & Vernick regarding the Water Service Application for the Accubrine System located at the NJDOT yard. Mr. Parsons is requesting a signature on the Initial Physical Connection Permit for the NJDEP.

SOLICITOR'S REPORT:

AUDITOR'S REPORT: #18 Review and discuss the 2020 Sewer and Water Budget.

#19 Adopt Resolution R-41-2019 Ratifying the Late Introduction and Submission of the 2020 Sewer and Water Operations Budget.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#20 Adopt Resolution R-42-2019 Sewer and Water Operations Budget for 2020

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#21 The maximum allowable connection fees for water and sewer effective December 31, 2018.

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #3 Copy of the 2020 Edmunds GovTech Invoice for the annual software maintenance and support. The cost increased slightly in 2020 from \$5,624.00 to \$5,800.00. This is the first increase since 2009.

I need a motion to approve the Edmunds GovTech annual software maintenance and support invoice in the amount of \$5,800.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#5 Analysis of Water Rates as requested by the Board. There are 2 scenarios for a water rate adjustment. One scenario reduces the allowable gallons per quarter. The other scenario reduces the allowable gallons per quarter and increases the excess charge from \$1.50/1,000 gallons to \$2.00/1,000 gallons. If the board chooses to go with one of these options a rate hearing can be advertised and held at our December 11, 2019 meeting for implementation on January 1, 2020.

#13 Memo from PERMA Risk Management Services advising us that our 2019 Dividend will be in the amount of \$6,395.00. This is a decrease of \$1,733.00 from last year's awarded amount.

Every year we purchase Safety Incentive Gift Certificates for the employees with a portion of this dividend. Does the board want to approve purchasing the gift certificates again this year? Last year we purchased 10 \$100.00 Visa Gift Cards for the employees to use as they wish.

#15 Email from Frank Scangarella of Winne Banta providing the resolutions necessary to amend the previous resolution adopted in March 2019 for the NJ I-Bank project increasing the amount from \$1,250,000.00 to \$1,500,000.00.

#16 Adopt Resolution R-39-2019 Authorizing Engineering Planning and Design Services previously approved at the March 20, 2019 meeting.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#17 Adopt Resolution R-40-2019 Amending the Bond Resolution R-15-2019 Adopted on March 13, 2019 in Order to Revise the Amounts Referred to Therein.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 23, 2019. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on October 23, 2019. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #4 Quotation from M&S Service Company, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2019 is \$4,745.00. M&S Service is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with M&S Service Company, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$4,745.00

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 21. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on November 27, 2019 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata