

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on July 22, 2015 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker  
J. Mancuso  
J. Santagata  
S. Woshnak

J. Formisano  
M. Feaster  
C. Santore  
A. Zorzi

R. Smith  
M. Testa Jr.  
S. Testa

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #6 Letter from Jeffrey Noone informing the board of his intention to retire effective August 1, 2016.

### PUBLIC PORTION:

**ENGINEER’S REPORT:** #7 Email from Robert Smith of Remington, Vernick & Walberg to Alan Zorzi regarding the BBMUA Solar Power Purchase Agreement RFP. The sub-consultant questioned where we would like the flat screen monitor for the data acquisition system to be located at the MUA office on Central Avenue or at the treatment plant.

#8 Email from Robert Smith of Remington, Vernick & Walberg to Michael Testa Jr, of Testa, Heck, Scrocca & Testa regarding the BBMUA Solar Power Purchase Agreement RFP. Mr. Smith asked that Mr. Testa review the draft insurance requirements and sample insurance certificate for the project to be sure they meet with his approval.

**#16 Letter from Ed Walberg of Remington, Vernick & Walberg providing a proposal to prepare and submit the necessary application forms to obtain an NJDEP Air Quality Permit for the new generator installed at the wastewater treatment plant for a cost not to exceed \$2,600.00. The application fee of \$820.00 is not included in this cost.**

**I need a motion to allow Remington, Vernick & Walberg to prepare and submit the necessary application form to obtain an NJDEP Air Quality Permit for the new generator as per their proposal for a cost not to exceed \$2,600.00 plus the application fee of \$820.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata**

**SOLICITOR'S REPORT: #1 Email from Alan Zorzi to Michael Testa Jr. regarding Ovivo and the ongoing problem with the primary aerators.**

**#2 Email from Alan Zorzi to Michael Testa Jr. regarding the AT&T tank light issue. Mr. Zorzi provided Mr. Testa with the contact name, address, & telephone number so he can reach out to them to get the issue resolved.**

**#3 Email from Alan Zorzi to Michael Testa Jr. providing him with more information in reference to the AT&T tank light issue.**

**#9 Email from Michael Testa Jr. to Robert Smith informing him that he will review the information provided in reference to the BBMUA Solar Power Purchase Agreement RFP.**

**#17 Letter from Michael Testa Jr. of Testa, Heck, Scrocca & Testa regarding information necessary in connection with the annual audit of the BBMUA's financial statements as of December 31, 2014.**

**AUDITOR'S REPORT: Steve Testa will discuss, review and answer any questions concerning the completed year end 2014 audit for the BBMUA's board members approval so we can adopt Resolution R-12-2015.**

**#12 Adopt Resolution R-12-2015 approving the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2014.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata**

**#13 Letter regarding the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2014.**

**#14 Letter regarding the updated calculation of the maximum allowable connection fee to the Authority's sewer system as of December 31, 2014.**

**#15 Letter regarding the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2014.**

**UNFINISHED BUSINESS:**

**CORRESPONDENCE: #5 Copy of the Letter sent to Jason Capizzi of Kraft & Capizzi congratulating Mr. Capizzi on being selected as one of the New Jersey Law Journal's New Leaders of the Bar for 2015.**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata**

**SECRETARY'S REPORT: #4 Secretary/Treasurer Cheryl Santore requests authorization to take the Principles of Financial Management and Preparation of Annual Financial Statements classes at Rutgers Center for Government Services. The classes are a total of 16 sessions and are every Monday, Wednesday and a few Saturdays from September 2 through November 11. The total cost for both classes is \$2,066.00. Debbie Austino would be covering the September, October and November meetings in her place if this is approved.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata**

**MINUTES OF THE MEETING:** The minutes for the regular meeting and the closed session meeting cannot be approved tonight due to the fact that the members present are not all in attendance tonight. They will be placed on the agenda for approval at the August 12, 2014 meeting.

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:** #10 Email from Richard Erickson of First Environment regarding the EJIF annual audit conducted on May 8, 2015.

#11 Email from Magan Kanzaria of the State of NJ DEP advising us that the Bureau of Surface Water Permitting has issued the final NJPDES Discharge to Surface Water permit. The original permit will be mailed to our facility.

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 17. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata

The next regular meeting will be held on August 12, 2015 at 7:00 p.m.

**MEETING ADJOURNMENT:** Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_  
Roll Call: R. Baker, J. Mancuso, S. Woshnak, \_\_\_\_\_, J. Santagata