

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on May 23, 2018 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnston	R. Casella
J. Santagata - Absent	S. Testa
J. Alvarez	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #1 Letter from Edward Dennis of Remington, Vernick & Walberg providing a proposal to prepare design documents and provide bid phase and construction phase engineering services and advertisement for a septic receiving station upgrade for an amount not to exceed \$42,500.00.

I need a motion to approve Remington, Vernick & Walberg’s proposal to prepare design documents and provide bid phase and construction phase engineering services and advertisement of the bid for a septic receiving station upgrade for an amount not to exceed \$42,500.00.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

### PUBLIC PORTION:

**ENGINEER'S REPORT: #2** Email from Mike Adkins of Cambria Solar requesting Alan Zorzi to sign Part 2 of the utility interconnect application. This is the next step in getting the system approved by Atlantic City Electric and for them to issue the permission to operate letter which was forwarded to Robert Smith of Remington, Vernick & Walberg by Alan Zorzi to review and approve signature.

**#3** Email correspondence with Robert Smith of Remington, Vernick & Walberg and Mike Adkins asking what the anticipated date to start supplying power to the BBMUA is and discussing the need to set up a meeting to discuss the bonded site improvements.

**#4** Email from Ben Parvey of Blue Sky Power stating he reviewed the interconnection application and all seems in order for signature.

**#5** Email from Alan Zorzi to Bill Hancock of Cambria Solar providing the signed copy of Part 2 of the utility interconnect application.

**#6** Email from Monica Bell of Remington, Vernick & Walberg regarding the expansion of the BBMUA Sewer Service Area.

**#9** Email from Pepco Holdings informing the BBMUA that they received part II of the interconnection request, the Certificate of Completion, and electrical inspection and have determined that Part II is complete. The meter department will schedule that a net energy meter be installed and once the written Authorization to Operate is received the solar facility can begin operation.

**#10** Email from Monica Bell of Remington, Vernick & Walberg regarding the expansion of the BBMUA Sewer Service Area.

**#13** Letter from peter Mitt of Engineering Design Associates regarding the treatment works approval permit application for Teligent, Inc. requesting signature on the Statements of Consent Form so they can submit it to the NJDEP.

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT:**

**UNFINISHED BUSINESS:** At the last regular meeting the board approved the grass cutting quotes for 2018. When quoting Cutting Edge did not anticipate cutting the Lillie Property. Therefore, the cost for a plant cut will be increased to \$158.00 per cut instead of \$150.00 per cut. This is an additional \$128.00 estimate for the year. Even with the increase Cutting Edge is still the lowest quoted for the grass cutting services.

I need a motion to approve the additional charge for including the Lillie Property into the cost of the grass cutting in the amount of an additional \$8.00 per cut for a total of \$158.00 per plant cut.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

**CORRESPONDENCE:**

**TREASURER'S REPORT:** Motion to approve treasurer's report as read.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**SECRETARY'S REPORT:** #11 Information on the Elected Officials online training course through the MEL safety institute. Please try to complete this training course by July 31, 2018. The BBMUA earns a \$250 training credit on our JIF bill for each member that completes the training by this date.

#12 Adopt Resolution R-10-2018 Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on April 25, 2018. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #7 Email correspondence between Plant Superintendent, Alan Zorzi, Dennis Yoder of Remington, Vernick & Walberg, and Paul Bellezza of Sherwood Logan & Associates, Inc. regarding a Pilot Proposal for Demonstration of HUBER RoFAS/WAP Septage Receiving Station free of charge.**

**#8 Email from Danielle Sanders of JA Montgomery providing a copy of the loss control report from the NJUA JIF inspection performed by Robert Holwitt on April 5, 2018.**

**#14 Letter from Richelle Wormley, Acting Assistant Commissioner of the State of NJ DEP Compliance and Enforcement regarding the inspection performed on April 26, 2018 by Charles Bisese. The inspector determined that your facility was in compliance with applicable Department regulations and Permit conditions. This inspection is now considered closed.**

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 14. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

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**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**The next regular meeting will be held on June 13, 2018 at 7:00 p.m.**

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**