

Borough of Buena Municipal Utilities Authority

Remote Meeting Access

Dear Residents and Interested Parties:

Due to the health concerns related to COVID-19 coronavirus, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

1-978-990-5000

You will be asked to enter an Access Code. Please enter:

241877#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect.

Meetings begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this difficult time. We will continue to keep you apprised of any changes. Please take care of yourself and your loved ones and stay safe.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on April 22, 2020 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	R. Casella/M. Testa	

CHAIRMAN: FIRST ORDER OF BUSINESS: #11 Adopt Resolution R-13-2020 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters that include possible litigation and attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #5 Email from Robert Smith of Remington & Vernick to Frank Carpino regarding the posting of the bond for the sanitary sewer and water improvements and developer's escrow money to pay the invoice in the amount of \$2,755.00. Note: To date Mr. Carpino has still not posted bond or sent in a check to replenish his developer's escrow account so the invoice can be paid. Also he was billed for his first sewer bill for the project as it has been 18 months since the connection fees were paid.

#7 Email from Dennis Yoder of Remington & Vernick to Jerome Palmer regarding the NJIB project S340518-06 for the upgrades to Pump Stations #1, #2 & #3 and grit removal system. Mr. Yoder stated they will address the issues stated in the email and get the revised documents uploaded for review.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS: Due to the COVID-19 pandemic any water rate hearings will be postponed until a later date and discussions are hence tabled until further notice.

CORRESPONDENCE: #1 Letter from Newfield Bank providing a copy of the GUPDA certificate dated December 31, 2019 for our records.

#2 Letter to the NJDEP, the NJ Department of Community Affairs, and the Board of Public Utilities notifying them that the BBMUA is committed to cooperate with all agencies in keeping the water on for our customers during the public health emergency created by the spread of COVID-19. Therefore, the BBMUA will suspend shut offs for reason on non-payment of services until the outbreak has subsided.

#10 A customized flyer was posted on our website effective 4/14/2020 under both the Education and Policies & Procedures tabs regarding the safe disposal of wipes and what can and cannot be flushed down the sewer system to try to prevent damage to our sanitary sewer lines.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #3 Email from Jason Capizzi formerly from Winne Banta the bond counsel we appointed in February 2020. Jason has established his own law office and will be continuing his practice under the firm name JP Capizzi LLC. Jason is no longer affiliated with Winne Banta.

#4 Letter from Joseph Basralian, President of Winne Banta Basralian & Kahn, P.C. notifying us that although their firm was appointed to provide Bond Counsel services in 2020 they will not be providing those services in the future. I spoke with Jason about this and he stated that he doesn't feel we will need to close on anything this year but if we did we would have to address the issue of Bond Counsel should the time arrive.

#12 Adopt Resolution R-14-2020 Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Results of the online auction that was held today by EMEX on behalf of the BBMUA. It appears that _____ will provide us with a rate of \$_____ per kWh for a term of _____ months. This rate is \$_____ higher/lower than our current rate with Constellation (\$0.09186/kWh) due to the plant utilizing green solar energy. EMEX estimates this will result in a savings of approximately \$_____ per year than if we were turned back over to Atlantic City Electric. However, the savings can be greater depending on Atlantic City Electric's fluctuating rate. The _____ rate of \$_____ will be a fixed rate. If the board approves this the contract will need to be signed tonight and returned to EMEX in the morning.

I need a motion to approve the signature of the contract for electricity for a period of _____ months with _____ at a fixed rate of \$_____ per kWh for all meters which includes any power used by the plant that is not serviced by the Solar contract at the BBMUA sewer plant.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on March 11, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on March 11, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last special meeting held on April 2, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on April 2, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #6 Letter from Jason Lonardo, Administrative Analyst 4 of the State of NJ DEP Division of Water Quality Bureau of Pretreatment and Residuals Permit Administration Section regarding the FY2020 Annual Fee Report and Assessment of Fees for the NJPDES permit program.

#8 2020 Perforated Poly Pipe Quotes have been obtained. Three quotes were attempted and Caterina Supply was the lowest quote in the amount of \$122.50 per roll or approximately \$2,450.00 per year.

m _____ s _____ to authorize the purchase of perforated poly pipe from Caterina Supply in the amount of \$122.50/per roll or \$2,450.00 per year for 2020.

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#9 2020 Grass Cutting Quotes have been obtained. Three quotes were attempted and Cutting Edge came in as the lowest quote in the amount of \$170.00 per Cut at the plant with an estimated 16 cuts and \$150.00 per cut if additional cuts are needed and \$150.00 per cut at the pump stations for an estimated 6 cuts for a total estimated cost per year of \$3,620.00.

m. _____ s. _____ to authorize Cutting Edge to perform the grass cutting at the plant and pump stations for an estimated cost of \$3,620.00 for the year 2020.

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 12. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on May 13, 2020 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata