

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on March 13, 2019 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano - Absent	A. Zorzi - Absent
J. Johnston	
J. Santagata	

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT:

SOLICITOR’S REPORT:

AUDITOR’S REPORT:

UNFINISHED BUSINESS: #7 Letter to Joshua Sewald and Kyle Kavinski of Dynamic Engineering Consultants a letter regarding the proposed Tractor Supply in Buena Vista Township notifying them that at this time we do not have the sanitary sewer capacity to supply their project. This letter also notified them that the water capacity is available and there are water and sewer lines that front that piece of property on the opposite side of the street from the proposed site.

CORRESPONDENCE: #2 Letter from the Association of Environmental Authorities to Plant Superintendent Alan Zorzi notifying him when the Wave Awards will be presented and Mr. Zorzi's response thanking them for the award and stating he would be unable to attend the conference.

#3 Email from Mayor David Zappariello to Robert Smith of Remington & Vernick asking if the Pinelands CMP (Comprehensive Management Plan) was amended to include projects in Pinelands Towns, would we qualify for money through Pinelands Infrastructure Fund.

#4 Email from Mayor David Zappariello to Robert Smith of Remington & Vernick regarding the March 2019 Seminar Series for the NJ I-Bank Financing Program.

#5 Email from Wes Barber of Barber Consulting Services letting Alan Zorzi know that his PC Server will be 8 years old in July and that he should replace it later this year or next year. Alan asked Mr. Barber to provide a price but I do not have that information at this time.

#8 Email from Robert Smith of Remington & Vernick providing a copy of the letter transmitting 5 sets of the contract documents for the Furnishing of Mechanical & Plumbing Repair and Maintenance to our office for execution by the BBMUA to be forwarded to the Borough for their execution also.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Johnston, J. Alvarez, J. Santagata

SECRETARY'S REPORT: #1 Letter from Richard Grouser Jr., President of Scalfo Electric, Inc. protesting the bid for the Furnishing of Electrical Repair & Maintenance Services for the BBMUA & Borough of Buena submitted on December 27, 2018 and awarded to Electron Services on January 23, 2019.

#6 Email to Robert Smith of Remington & Vernick from the Borough of Buena Solicitor, Angela Costigan in regard to the Furnishing of Electrical Repair & Maintenance Services bid stating she spoke with Michael Testa Sr. and they both agree that the project should be rebid.

#13 Email from Robert Smith of Remington & Vernick stating a resolution should be drawn up rescinding the contract award to Electron Services for the Furnishing of Electrical Repair & Maintenance Services and authorize advertising for rebidding of the same.

#14 Email from Robert Smith of Remington & Vernick stating he received a call on Saturday from Ray Chapman of Electron Services stating he was out of the state and wasn't able to respond to the previous emails sent. He stated his subcontractor did have the required OSHA training prior to the date he signed the Contractor Responsibility Certification and he would forward it over and asking if the project still have to be rebid. Ms. Santore informed Mr. Smith that our Assistant Plant Superintendent was told that Mr. Chapman would be out of the country for three months by the subcontractor and that if he was needed to contact KRS directly until Mr. Chapman's return.

#15 Email from Robert Smith of Remington & Vernick to the BBMUA Solicitor and the Borough Solicitor regarding the Electrical Repair and Maintenance Services bid explaining that he spoke with the subcontractor for Electron Services, Richard Shaw of KRS Services regarding his OSHA Certification. Mr. Shaw stated he had the 30 hour OSHA training but could not provide a copy of the certificate. Mr. Shaw tried to get a copy but apparently the records are only kept for 6 years. Robert asked if the project will need to be rebid and asked that I prepare a resolution rescinding the contract and forward it to the Solicitor for review. Mr. Smith also stated that he will need authorization from the Board to rebid and re-advertise the bid for the Furnishing of Electrical Repair and Maintenance Services. The cost to do the rebidding of the project will be a cost not to exceed \$750.00.

I need a motion to approve Remington & Vernick to rebid and re-advertise the bid for the Furnishing of Electrical Repair & Maintenance Services for a cost not to exceed \$750.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

#16 Adopt Resolution R-16-2019 Rescinding the Bid Awarded by The Borough of Buena Municipal Utilities Authority For Furnishing of Electrical Repair and Maintenance Services.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

#9 We need to adopt the Bond Resolution R-15-2019 determining to undertake the sanitary sewer pump station improvements project; the estimated cost thereof; and to issue bonds and project notes to finance the cost thereof.

I need a motion to adopt Bond Resolution R-15-2019 Determining to Undertake the Sanitary Sewer Pump Station Improvements Project; the Estimated Cost Thereof; and to Issue Bonds and Project Notes to Finance the Cost Thereof.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

#10 Email correspondence between BBMUA Bond Counsel, Jason Capizzi of Winne Banta, Dennis Yoder of Remington & Vernick, and myself regarding the Draft Bond Resolution from Item #9 above. Jason asked Dennis to verify the “all in” estimated cost of the project and the project description to be inserted as Appendix A. Mr. Capizzi notified Dennis Yoder that he spoke with the I-Bank and they advised him if we can get the project information and letter of intent filed on H2O Loans by the beginning of April they will be able to get the BBMUA’s project to the I-Bank Priority list for publication in the upcoming May report. Dennis is hoping to have everything uploaded and ready to submit by March 18th.

#11 Email from Jason Capizzi of Winne Banta providing a copy of the Consent Resolution that he would like the Borough to Consider. He will be speaking with the Borough’s Bond Counsel regarding the resolution.

#12 Email to Joel Fleishman, Borough Bond Counsel, regarding the Borough of Buena/BBMUA service agreement and consent resolution. Mr. Fleishman has been in contact with the Borough CFO and she has forwarded the resolution to the appropriate departments to be included on the agenda for the next meeting.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 27, 2019. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata

The next regular meeting will be held on March 27, 2019 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Johnston, J. Alvarez, J. Santagata