

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on March 11, 2015 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Formisano
J. Mancuso	M. Feaster
J. Santagata	D. Austino
F. Soto	A. Zorzi
S. Woshnak	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Letter from Robert Smith of Remington, Vernick & Walberg providing a fully executed copy of the contract document for the furnishing and delivery of a trailer mounted pump to Mr. John Farrell of Xylem Dewatering Solutions, Inc.

#2 Letter from Robert Smith of Remington, Vernick & Walberg to Richard Grouser, President of Scalfo Electric, Inc. providing four sets of contract documents for execution and return.

#3 Letter from Robert Smith of Remington, Vernick & Walberg to Ray Angelini, President of Ray Angelini Inc. returning the bid bond for the furnishing of electrical repair and maintenance services. The contract was awarded to the lowest bidder who was Scalfo Electric, Inc.

#7 Email from Cathleen Kiernan of PERMA Inc. informing us that Michael Donato, the risk manager for the Borough of Buena has contacted JIF to ask for underwriting data and claims experience information on the BBMUA. She is requesting permission to share our information with Mr. Donato to pass along to the Atlantic Count Municipal JIF to analyze the financial impact on the town's insurance costs if the BBMUA is dissolved and the operation of the MUA is assumed by the Borough of Buena. Is the board ok with Cheryl Santore giving permission to Ms. Kiernan to disclose this information?

#8 Letter from Robert Smith of Remington, Vernick & Walberg providing four sets of contract documents for the furnishing of mechanical and plumbing repair and maintenance services for execution and return.

PUBLIC PORTION:

ENGINEER'S REPORT: No Report

SOLICITOR'S REPORT: No Report

AUDITOR'S REPORT: No Report

UNFINISHED BUSINESS: Secretary/Treasurer, Cheryl Santore spoke with Robert Smith of Remington, Vernick & Walberg regarding an update on the bid for the generator to replace the 1969 gas powered generator we have. Mr. Smith said he asked their electrical engineer to review the bid specs to make sure that the size generator we were interested in would be sufficient to run the necessary equipment in the event of a power outage. As soon as the size of the generator is approved the bid will be completed and advertised.

CORRESPONDENCE: #4 Letter from Robert Dale of ESS, Inc. regarding a lien that was filed for non-payment at the Sprint/Nextel site. ESS was hired by Squan Construction as a sub-contractor to perform work at the cell tower site removing equipment. They were not paid for their services and their lawyer recommended that they file a construction lien claim. BBMUA Secretary/Treasurer Cheryl Santore informed Mr. Dale that a space had been leased to Sprint/Nextel and that we should not be held responsible for a contract that was signed between ESS and Squan (AIM Technical Consultants). Once Squan Construction was notified that a construction lien was filed they contacted Mr. Dale of ESS and told them if they discharged the lien they would see that ESS gets paid.

#5 Letter from Robert Dale of ESS, Inc. regarding the discharge of the lien filed for non-payment at the Sprint/Nextel site.

#6 Letter from Regina Carione of Newfield National Bank providing us with a copy their GUDPA certificate for our files.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, J. Mancuso, F. Soto, S. Woshnak, J. Santagata

SECRETARY'S REPORT: Ms. Santore wants to inform the board that the approved water/sewer budget was received back from the Division of Local Governmental Services on Wednesday March 4, 2015. It has been posted to the BBMUA website as required by law.

Our plant employee Jonathan Erber lost his grandmother. In the past it has been the practice to take a collection from the board members to either send a flower arrangement or a donation to the charity of the family's choice. Therefore Cheryl Santore is requesting a \$10 donation from each board member which will be made to the NJ Veteran's Memorial Home in Vineland, NJ as per the family's request. The obituary was in the Daily Journal on Monday, March 9, 2015. Due to the time frame of the viewing and funeral Cheryl felt a donation rather than a flower arrangement would be best.

#9 Letter from Jason Capizzi of Kraft & Capizzi (our bond counsel) notifying us that the New Jersey Law Journal has selected Jack Kraft as one of 25 attorneys to receive its first ever lifetime achievement award. Cheryl Santore would like to write a letter on behalf of the BBMUA congratulating Jack on this accomplishment. Would the board be opposed to that?

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 11, 2015. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, J. Mancuso, F. Soto-Abstain, S. Woshnak-Abstain, J. Santagata

Dispense with reading the minutes of the last regular meeting held on February 25, 2015. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker-Abstain, J. Mancuso, F. Soto-Abstain, S. Woshnak, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT & CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 9. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, J. Mancuso, F. Soto, S. Woshnak, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____
Roll Call: R. Baker, J. Mancuso, F. Soto, S. Woshnak, J. Santagata

The next regular meeting will be held on **March 25, 2015 at 7:00 p.m.**

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, J. Mancuso, F. Soto, S. Woshnak, J. Santagata