

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on February 27, 2019 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker - Absent	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnston	M. Testa/R. Casella
J. Santagata	S. Testa
J. Alvarez	

CHAIRMAN: FIRST ORDER OF BUSINESS: #8 Letter from Joshua Sewald and Kyle Kavinski of Dynamic Engineering Consultants requesting that the BBMUA Board review the proposed water and sewer demands on the MUA’s system set forth in the letter and confirm if there is sufficient sanitary sewer and water capacity available for their potential development. They would also like to confirm that there are existing mains fronting the subject site. The site would be for a proposed Tractor Supply to be located in Buena Vista Township on Block 5300, Lots 1 & 2 across from the existing Dollar General.

PUBLIC PORTION:

ENGINEER’S REPORT: #1 Copy of the letter sent to Ms. Ruth Campos of George S. Coyne Chemical Company, Inc. returning one fully executed copy of the contract for the furnishing and delivery of Micro C 2000 to them for their file.

#2 Copy of the letter sent to Mr. Joseph Overbeck of Rio Supply, Inc. returning one fully executed copy of the contract for the furnishing and delivery of water meters to them for their file.

#3 Email to Frank Carpino of Liberty Village from Robert Smith of Remington & Vernick informing him again that a bond and inspection escrow needs to be posted with the BBMUA.

#4 Email to Cheryl Santore, Secretary/Treasurer of the BBMUA from Robert Smith of Remington & Vernick stating an NJIB application for funding for upgrades to sanitary sewer pump stations #1, #2, & #3 needs to be initiated.

#6 Letter from Edward Dennis of Remington & Vernick to Plant Superintendent, Alan Zorzi providing a proposal to provide consulting engineering services for the Water Utility Asset Management Plan for the Borough of Buena in compliance with the Water Quality Accountability Act which became effective on October 18, 2017 for a cost not to exceed \$24,500.00.

I need a motion to approve the proposal for Remington & Vernick to provide consulting engineering services for the Water Utility Asset Management Plan for the Borough of Buena in compliance with the Water Quality Accountability Act which became effective on October 18, 2017 for a cost not to exceed \$24,500.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

#7 Letter from Edward Dennis of Remington & Vernick providing a proposal for the Engineering Planning & Design Phase Services related to the Sanitary Sewer Pump Stations #1, #2 & #3 & Grit System Improvements and submitting the project to the New Jersey Infrastructure Bank (NJIB) for funding through the Clean Water Project Fund for a cost not to exceed \$98,000.00. A separate proposal will be submitted at a later date for construction-phase engineering services in accordance with NJIB Agreement Guidelines.

I need a motion to approve the proposal for Remington & Vernick to provide Engineering Planning & Design Phase Services related to the Sanitary Sewer Pump Stations #1, #2 & #3 & Grit System Improvements and submitting the project to the New Jersey Infrastructure Bank (NJIB) for funding through the Clean Water Project Fund for a cost not to exceed \$98,000.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

#12 Letter from Edward Dennis of Remington & Vernick providing a proposal for the Engineering Services related to the upgrade of the septage receiving station at the wastewater treatment plant for a cost not to exceed \$18,900.00.

I need a motion to approve the proposal for Remington & Vernick to provide Engineering Services related to the upgrade of the septage receiving station at the wastewater treatment plant for a cost not to exceed \$18,900.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

#13 Letter from Robert Smith of Remington & Vernick regarding the Minotola Estates Major Subdivision. Mr. Smith, at the request of the developer, reviewed the water and sanitary sewer improvements for the referenced project for the purpose of making a recommendation regarding a bond reduction in the Performance Guarantee. At the time Mr. Smith has no objection to reducing the Performance Guarantee for water improvements by \$40,483.80 & \$138,588.66 for sanitary sewer improvements. If the board is in agreement Mr. Smith will move forward with the bond reductions in the Performance Guarantee.

I need a motion to approve the bond reduction for the Minotola Estates Major Subdivision for water improvements by \$40,483.80 and sanitary sewer improvements by \$138,588.66.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

#14 Letter to Daniel Falasca, President of Falasca Mechanical transmitting 5 sets of contracts for the furnishing of mechanical and plumbing repair and maintenance services for execution and return.

#15 Letter to Mr. Robert Reeves of McCloskey Mechanical Contractors, Inc. returning the Bid Bond for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services bid previously submitted in accordance with the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: No Report

SECRETARY'S REPORT: #11 Letter from the United States Department of Agriculture requesting submittal of the annual loan servicing requirements. This letter is received every year and I gather all of the information requested and submit this to the USDA office as requested.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 13, 2019. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

Dispense with reading the minutes of the last executive closed session meeting held on February 13, 2019. Second-Roll Call

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #5 Email from Monica Bell of Remington & Vernick regarding the BBMUA's current discharge limits.

#9 Email from Matthew Stapleford at Suez providing a service quote for membrane inspection in the amount of \$5,520.00.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

#10 Email from Peggy Gallos of the Association of Environmental Authorities notifying Plant Superintendent, Alan Zorzi that the BBMUA has been given a Wave Award in the Forward Thinking Category. Peggy will be in touch with more information.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 15. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, J. Formisano, J. Johnston, J. Alvarez, J. Santagata

PAYMENT OF THE BILLS: No Bills Presented For Payment at This Meeting

The next regular meeting will be held on March 13, 2019 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, J. Formisano, J. Johnston, J. Alvarez, J. Santagata