

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on February 12, 2020 at 6:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	J. Santagata	R. Smith
R. Delano	J. Alvarez	M. Testa
J. Formisano	C. Santore	S. Testa
J. Johnston	A. Zorzi	

**FIRST ORDER OF BUSINESS:** The first order of business for tonight’s meeting is the BBMUA’s reorganization for the year 2020.

I would like to open the floor for Nominations for Chairman (Joseph Santagata).  
I would like to close the floor.

I would like to entertain a motion to appoint Joseph Santagata as Chairman of the BBMUA.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

### CHAIRMAN:

I would like to open the floor for Nominations for Vice-Chairman (Richard Baker).  
I would like to close the floor.

I would like to entertain a motion to appoint Richard Baker as Vice-Chairman of the BBMUA.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**I would like to open the floor for Nominations for Secretary/Treasurer (Cheryl Santore)**

**I would like to close the floor.**

**I would like to entertain a motion to appoint Cheryl Santore as Secretary/Treasurer of the BBMUA.**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**I would like to entertain a motion to approve the Daily Journal and The Atlantic County Record as the official newspapers of the BBMUA.**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#2 Adopt Resolution R-6-2020, designating official newspapers of the Borough of Buena Municipal Utilities Authority.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**I would like to entertain a motion for an Auditor. (Romano, Hearing, Testa & Knorr)**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#3 Adopt Resolution R-7-2020, awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for Auditing Services.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**I would like to entertain a motion for an Engineer. (Remington & Vernick Engineers)**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#4 Adopt Resolution R-8-2020, awarding contract for professional services pursuant to the fair and open process to Remington & Vernick Engineers for Engineering Services.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

I would like to entertain a motion for a Solicitor. (Testa, Heck, Testa & White)

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#5 Adopt Resolution R-9-2020, awarding contract for professional services pursuant to the fair and open process to Testa, Heck, Testa & White for Legal Services.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

I would like to entertain a motion for a Bond Counsel. (Winne Banta Basralian & Kahn)

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#6 Adopt Resolution R-10-2020, awarding contract for professional services pursuant to the fair and open process to Winne Banta Basralian & Kahn for Bond Counsel Services.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Committees for the year 2020 will be as follows:

**Policies, Procedures & Personnel:**

Richard Baker

**Finance:**

Robert Delano  
Johnathan Alvarez

**Plant Operations & Construction:**

John Formisano  
Jeffery Johnston

In addition, the Chairman will serve as an alternate to any committee as needed.

**#1 Letter from Peggy Gallos, Executive Director of the Association of Environmental Authorities thanking the board for passing the resolution opposing S3870/A5391 which dealt with sewer system sales. Ms. Gallos was pleased to report that we had an impact and that at the 218<sup>th</sup> Session of the NJ Legislature ended on Tuesday, January 14, 2020 without action on S3870/A5391.**

**#16 Discussion on Water Rates and approval of advertisement for a rate hearing to adjust water rates. If the board chooses to adjust the water rates a motion will need to be made to approve the advertisement for a rate hearing to be scheduled.**

**PUBLIC PORTION:**

**ENGINEER'S REPORT: #9 Copy of proposed contract for execution. The contract is in accordance with the response to the Request for Qualifications and is for the period February 1, 2020 through January 31, 2021.**

**#12 Copy of the Original Transcript from the Atlantic County Planning Advisory Board Hearing held on Wednesday, January 22, 2020 on the Buena Borough MUA Amendment to the Atlantic County Water Quality Management Plan.**

**SOLICITOR'S REPORT: #10 Copy of Contract for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2020 through January 31, 2021.**

**Correspondence 7a, 7b, & 7c will be discussed in closed session. Therefore we need to adopt Resolution R-11-2020 authorizing a meeting closed to the public.**

**#7 Adopt Resolution R-11-2020 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters that include possible litigation an attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**Motion to open the executive closed session meeting.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**Motion to close the executive closed session meeting and return to regular session.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**AUDITOR'S REPORT: #8 Copy of proposed contract for execution was email to the BBMUA Solicitor, Michael Testa Jr. for his review. The contract is in accordance with the response to the Request for Qualifications and needs to be executed. The contract is for the period February 1, 2020 through January 31, 2021.**

**UNFINISHED BUSINESS:**

**CORRESPONDENCE:**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**SECRETARY'S REPORT: #11 Copy of the proposed contract for execution from Winne Banta Basralian & Kahn. The contract is in accordance with the response to the Request for Qualifications and needs to be executed. The contract is for the period February 1, 2020 through January 31, 2021.**

**#14 Proposal from Rio Supply to replace the meter reading gun with a new belt clip receiver, tablet and Cloud software in the amount of \$15,963.00. The last time we replaced the meter reading gun was in 2010 in the amount of \$7,094.00. This new belt clip/tablet Cloud version seems to be the best way to go. This is a much more detailed system and should reduce reading time and reporting time. If the board chose to go with another meter reading gun like we have now the cost would be \$12,215.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#15 Proposal from Barber Consulting Services for a better firewall than we have currently. The Borough is allowing us to purchase a Static IP address through them instead of having to pay for another Comcast connection for the office. This Static IP will allow our auditor's to be able to connect to our system during Audit season. In doing this Wes Barber feels we should have a stronger firewall than we currently have. The proposal is for the amount of \$474.99.**

**I need a motion to approve the purchase of the stronger firewall from Barber Consulting Services in the amount of \$474.99.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on January 22, 2020.**

m: \_\_\_\_\_ s: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #13 State Contract Pricing on a new Dump Truck from Winner Ford Cherry Hill in the amount of \$42,703.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 16.**

m: \_\_\_\_\_ s: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m: \_\_\_\_\_ s: \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

The next regular meeting will be held on February 26, 2020 at 7:00 p.m.

**MEETING ADJOURNMENT:**     Motion to adjourn the meeting. Second-Roll Call  
m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_  
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata