

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on January 14, 2015 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Formisano
C. Mielke	M. Feaster
J. Santagata	C. Santore
F. Soto	A. Zorzi
S. Woshnak	

CHAIRMAN: FIRST ORDER OF BUSINESS: #5 Letter from Ed Walberg of Remington, Vernick & Walberg to Chairman Mielke presenting a proposal for engineering services to prepare a water allocation permit renewal which expires on June 30, 2015. The renewal is required to be submitted 3 months prior to expiration (March 30, 2015). The proposal is divided into two tasks. The cost for task one and task two is for a price not to exceed \$8,350.00. The cost for task two b if required is for a price not to exceed \$8,000.00.

I need a motion to approve the engineering fees associated with the preparation of the water allocation permit renewal application in the amount of \$8,350.00 for task one and task two. There could be an additional fee of \$8,000.00 to prepare a hydro geological report for additional water allocation for a total of \$16,350.00.

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

#7 Letter from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the furnishing and delivery of a trailer mounted pump. One bid was received from Xylem Dewatering Solutions in the amount of \$35,795.00. The award should be contingent upon approval of the MUA Solicitor and funds being available. Based upon the review there were a few deficiencies that were referred to the solicitor. One concern was the bid bond did not have the corporate seal of Xylem Dewatering Solutions. The second concern was the bidder signed his name where the name of the bidder should have been inserted in the Non-Collusion Affidavit.

Note: I spoke with Michael Testa Jr. this afternoon. He stated that the defect is curable and we will be able to have this fixed and awarded at the next meeting.

#8 Letter from Ed Walberg of Remington, Vernick & Walberg providing an executive summary regarding the services provided to the BBMUA for 2014.

#12 Letter from Robert Smith of Remington, Vernick & Walberg providing three sets of contract documents for the furnishing and delivery of Liquid Aluminum Sulfate for execution and return.

#13 Review of 621 loader repairs and maintenance from 2008 – 2014. We have spent \$60,268.83 in repair and maintenance costs just in the seven years listed.

#14 Review of the 1969 gas powered generator repair and maintenance from 2008 – 2014. We have spent \$13,676.55 in repair and maintenance costs just in the seven years listed. This is a portable generator that is on a trailer and can be used at the different pump stations if necessary.

#15 A copy of resolution R-2-2015 establishing minimum standards for prospective contractors and subcontractors for Authority projects needs to be adopted. In speaking with Michael Testa Jr. he did not feel this was a bad idea. Since the Borough previously adopted the same resolution and this was holding up the advertisement for the Electrical and Mechanical Bids he felt we should follow suit. (See correspondence 16 below)

#16 Email from Michael Testa Jr. to Robert Smith stating in his legal opinion that upon reviewing the Borough's resolution 120-14 establishing minimum standards that the contracts for electrical and mechanical must be bid pursuant to the requirements, especially given the fact that they are being bid in conjunction with the Borough.

I need a motion to adopt resolution R-2-2015 establishing minimum standards for prospective contractors and subcontractors for Authority Projects.

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PUBLIC PORTION:

ENGINEER'S REPORT: No Report

SOLICITOR'S REPORT: No Report

AUDITOR'S REPORT: No Report

UNFINISHED BUSINESS: #9 Email from Kim Curtin of Solis partners updating us on the submitted the application for the NJBPU renewable energy grant without our letter of support or signature on the application. The New Jersey Clean Energy program received 20 applications and will review and provide its recommendation to its board staff by mid January.

CORRESPONDENCE: #1 Letter from Robert Smith to John Farrell of Xylem Dewatering Solutions, Inc. informing them their original bid was rejected and returning their bid. Mr. Smith informed him that we were rebidding the project and to contact his office with any questions.

#2 Letter from Robert Smith of Remington, Vernick & Walberg to Joseph Overbeck of Rio Supply, Inc. sending three copies of the contract for water meters awarded at the December 10, 2014 meeting for execution and return.

#4 Email from Robert Smith to the Daily Journal requesting advertisement of the notice to bidders for trailer mounted pump on December 22 and 24. The Bids were received and opened on Tuesday, January 6, 2015.

#6 Letter from Robert Smith of Remington, Vernick & Walberg returning one copy of the fully executed contract to Joseph Overbeck of Rio Supply, Inc. for their file.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

SECRETARY'S REPORT: #10 Listing of RFQ's for Professional Services received on January 12, 2014 at 10:30 am. Per the recommendation of the committee comprised of Chairman Charles Mielke, Vice-Chairman Richard Baker, Secretary/Treasurer Cheryl Santore upon reviewing the bids we recommend that the RFQ's be awarded as follows:

Auditing: Award be made to the only bidder Romano, Hearing, Testa & Knorr. Their fee is exactly the same as 2014.

Engineering: Award be made to the only bidder Remington, Vernick & Walberg. Their hourly rates increase from last year in most areas in the range of \$3.00 to \$10.00 per hour.

Solicitor: Award be made to the only bidder Testa, Heck, Scrocca & Testa. Their fee is exactly the same as 2014.

If everyone is in agreement with our recommendations the award will be made at our reorganization meeting on February 11, 2015 and resolutions will be adopted at that time.

#11 Adopt Resolution R-1-2015 adopting a new Cash Management Plan for Calendar Year 2015 Pursuant to N.J.S.A. 40A:5-14.

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on December 10, 2014. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #3 Email from Rick Hoeksema of Hydro-Dyne presenting a quote for the extended warranty and service contract for the screen on the MBR plant. Hydro-Dyne offers 3 year or 5 year programs as follows:

3 Year service contract and extended warranty	\$36,770.47
3 Year service contract only	\$10,074.00
5 Year service contract and extended warranty	\$70,182.94
5 Yeas service contract only	\$16,790.00

I need a motion to approve the (service contract and extended warranty) or (service contract only) in the amount of \$ _____ for _____ years to Hydro-Dyne Engineering Inc.

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT & CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

The next regular meeting will be held on January 28, 2015 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke