

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on January 9, 2019 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Johnston	
J. Santagata	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #1 Letter sent to Mayor David Zappariello at the request of the BBMUA board at the last meeting requesting more information in reference to the \$15,000.00 the Borough is requesting from the BBMUA for HVAC & Lighting upgrades.

#8 Email from Jill McCrea to Chairman Santagata providing the scope of work for the HVAC & Lighting upgrades through the NJ Direct Install Program as requested.

### PUBLIC PORTION:

**ENGINEER'S REPORT: #4** Letter from Robert Smith of Remington & Vernick making a recommendation to award the Furnishing and Delivery of Micro C 2000 to George S. Coyne Chemical Co., Inc. for a bid amount of \$34,136.20 pending the BBMUA solicitor approval. This is a 2 year bid.

I need a motion to award the bid for the furnishing and delivery Micro C 2000 to George S. Coyne Chemical Co., Inc. with a bid amount of \$34,136.20 pending the BBMUA solicitor approval.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#19** Adopt Resolution R-4-2019 awarding the contract for the Furnishing and Delivery of Micro C 2000 to George S. Coyne Chemical Co., Inc.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#5** Letter from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the Furnishing and Delivery of water meters to Rio Supply, Inc. with a bid amount of \$44,100.00 pending the BBMUA solicitor approval. This is a 2 year bid.

I need a motion to award the bid for the furnishing and delivery of water meters to Rio Supply, Inc. in the amount of \$44,100.00 pending the BBMUA Solicitor's approval.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#20** Adopt Resolution R-5-2019 awarding the contract for the Furnishing and Delivery of water meters to Rio Supply, Inc.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#6** Email from Robert Smith of Remington & Vernick to Patrick J. Bermel of Emerald Equipment regarding the Emerald Screen. Mr. Smith presented Mr. Bermel two options to address the situation that has been ongoing since the new screen was delivered. One option is for Emerald to reimburse the MUA for funds that have been expended to make the screen operational in the amount of \$4,054.70. Option 2 would be for Emerald to provide a modified bell housing that will accommodate the replaced motor.

**#7** Email from Robert Smith of Remington & Vernick to Chairman Santagata providing a copy of the cover letter transmitting the contracts for the Liquid Alum to the BBMUA office for signature.

**#9 Email from Robert Smith of Remington & Vernick to Chairman Santagata providing a copy of the cover letter transmitting the executed contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction, Inc. for their records.**

**#10 Email from Robert Smith of Remington & Vernick to Michael Testa Jr. & Robert Casella of Testa, Heck, Testa & White regarding the bid received for the Furnishing of Electrical Repair & Maintenance Services and an issue with the bid form received from the lowest bidder.**

**#11 Email from Robert Smith of Remington & Vernick to Mike Hutchinson regarding the NJ Direct Install Program. Mr. Smith forwarded Mr. Hutchinson a copy of the most recent month's electric bill and solar bill for the BBMUA's plant to see if we would be eligible to participate in the program.**

**#17 Email from Robert Smith of Remington & Vernick to Michael Testa Jr. & Robert Casella of Testa, Heck, Testa & White regarding the bid received for the Furnishing of Mechanical & Plumbing Repair & Maintenance Services requesting them to review the bids received and see if they concur with Mr. Smith's analysis.**

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT:**

**UNFINISHED BUSINESS:**

**CORRESPONDENCE:**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata**

**SECRETARY'S REPORT: #2 Letter from Phoenix Advisors, LLC requesting signatures on the renewal agreement with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor to remain in compliance with the disclosure requirements set forth by the Securities Exchange Commission for a fee of \$1,050.00.**

**#13 Adopt Resolution R-1-2019 adopting a new Cash Management Plan for Calendar Year 2019 Pursuant to N.J.S.A. 40A:5-14.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#14 Adopt Resolution R-2-2019 establishing minimum standards for prospective contractors and subcontractors for Authority projects**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#15 Adopt Resolution R-3-2019 Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata**

**#18 Letter from Matthew Smith, Design Engineer for Dynamic Engineering who is conducting a due diligence investigation for a potential development located on Block 5501 Lot 1 & 2. Mr. Smith is requesting a will serve letter in response to his requests included in his email.**

**#21 Adopt Resolution R-6-2019 Authorizing the Procurement of Services of Jim Fitch of Noria Corporation as a Consultant regarding the BBMUA Gearbox Failure Case.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata**

**#23 Listing of RFQ's for Professional Services received on January 8, 2019 at 10:30 am. Per the recommendation of the Secretary/Treasurer Cheryl Santore upon reviewing the bids she recommends that the RFP's be awarded as follows:**

**Auditing: Romano, Hearing, Testa & Knorr**

**Engineering: Remington, Vernick & Walberg**

**Solicitor: Testa, Heck, Scrocca, & Testa**

**Bond Counsel: Winne Banta**

If everyone is in agreement with the recommendations the award will be made at our reorganization meeting on February 13, 2019 and resolutions will be adopted at that time.

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on December 12, 2018. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J.Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:** #3 On December 19, 2018 the Fire Inspector for the State of New Jersey, Keith Mitchell, performed an inspection at the BBMUA plant. He found several violations and provided us with a report of items he wants corrected. The men at the plant are addressing these issues.

#16 Quotation from Scalfo Electric providing a price to replace and install exit and emergency lights as per the Fire Inspector. The total cost of the quotation is \$20,000.00.

#12 Email from Buena Borough resident Jerry Couture who resides at 206 E. Pacific Avenue in Minotola to Alan Zorzi regarding the BBMUA's employee Cy Damon. Mr. Couture was present when Mr. Damon answered a water leak emergency call that he had placed on December 23, 2018. Mr. Couture wanted to inform Mr. Zorzi that Cy was very professional, well mannered and spoke to the neighbors who had the leak in a very informative and comforting way. He feels Cy is a great guy and a great guy to have on the BBMUA team.

#22 Email from Michael Sage of Suez to Plant Superintendent Alan Zorzi providing the monthly report for the month of December 2018 which shows the performance of the MBR membrane filters.

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 23. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on January 23, 2019 at 7:00 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata