

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 11, 2013 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.

Those present were:

J. Brunini	J. DuBois
R. Baker	C. Santore
C. Mielke	S. Testa in @ 7:03 p.m.
S. Woshnak	

m/Mielke s/Baker to adopt resolution R-26-2013 a resolution appointing Debbie Austino to the position of Keyboarding Clerk II effective January 1, 2014 through December 31, 2014. m/passed

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that the 2014 water and sewer budgets have been approved by the State. Therefore, we will be adopting the budgets as scheduled.

m/Baker s/Mielke adopt resolution R-27-2013 the adopted resolution for the BBMUA's Sewer Operation for the fiscal year from January 1, 2014 to December 31, 2014; whereas, the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$1,501,487.00, Total Appropriations, including and Accumulated Deficit if any, of \$1,797,807.00 and Total Unrestricted/Undesignated Net Assets utilized of \$296,320.00. (See the Attached Resolution) m/passed

m/Baker s/Woshnak adopt resolution R-28-2013 the adopted resolution for the BBMUA's Water Operation for the fiscal year from January 1, 2014 to December 31, 2014; whereas the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$768,913.00, Total Appropriations, including any Accumulated Deficit if any, of \$909,287.00 and Total Unrestricted Net Assets utilized of \$140,374.00. (See the Attached Resolution) m/passed

Chairman Brunini contacted the person who has a piece of property adjacent to our plant on Plymouth Road. The property is for sale. Matthew Ecker is reconfiguring the solar plan and we will discuss this in the future.

m/Baker s/Woshnak to approve the treasurer's report as read. m/passed

m/Baker s/Woshnak authorize the advertisement for the Solicitation of Professional Services Contract Appointments (RFQ's) for the February 1, 2014 through January 31, 2015 time period. m/passed

m/Baker s/Mielke to accept the minutes of the last regular meeting held on November 27, 2013. m/passed

m/Baker s/Woshnak to accept the minutes of the closed session meeting held on November 27, 2013. m/passed

m/Baker s/Mielke to approve the 2014 AllMax Software support contract in the amount of \$1,680.00 m/passed

A letter was received from Kristen Giacolone, the Project Manager for the State of New Jersey DEP Division of Water Supply & Geoscience regarding the application that was filed by the USEPA for the South Jersey Clothing Company Superfund Site. This was filed by Jeff Pace for the backflow prevention at this site. The BBMUA had to sign the application because we are the public water supplier. Therefore, we were copied on the letter. Plant Superintendent, Alan Zorzi gave a copy of the letter to Mr. Pace and he is taking care of the requirements.

An email was received from Kevin McMullan of Remington, Vernick & Walberg regarding the Chemical Feed Spare Pumps. These pumps were originally included on the spare parts list, however when the amendment was filed these were removed to lower the overall project cost and bring the project under budget. Funds were going to be held from the contractor until these pumps were provided. After finding out that this error was made, Dennis Yoder of Remington, Vernick & Walberg recommended that the contractor, Level-1 Construction, be paid in full and that no money be held back due to the error.

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 8. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of December. m/passed

m/Baker s/Woshnak to adopt resolution R-29-2013 a resolution authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel and to discuss a collective bargaining agreement. m/passed

m/Baker s/Mielke close the regular meeting at 7:23 p.m. m/passed

m/Baker s/Woshnak open the regular meeting at 7:55 p.m. m/passed

The board came to a conclusion on the proposed Collective Bargaining Agreement for 2014 – 2017.

m/Baker s/Mielke to approve the proposed Collective Bargaining Agreement with the Teamsters Local #676. m/passed

The next regular meeting will be held on January 8, 2014 at 7:00 p.m.

m/Mielke s/Woshnak to adjourn the meeting 7:59 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary