

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on November 13, 2013 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.

Those present were:

|            |            |          |
|------------|------------|----------|
| J. Brunini | S. Woshnak | M. Ecker |
| R. Baker   | J. DuBois  |          |
| C. Mielke  | C. Santore |          |
| F. Soto    | A. Zorzi   |          |

Dennis Yoder of Remington, Vernick & Walberg sent the final payment recommendation #16 to Chairman Brunini for approval and submission to the USDA so final payment can be dispensed to Level-1 construction as deemed fit once the USDA funds are received.

m/Mielke s/Soto to dispense final payment to Level-1 construction as deemed fit once the funds are received from the USDA. m/passed

Matthew Ecker attended the meeting tonight to present the plan for the solar project to supply the wastewater treatment plant site. This plan will make our plant 100% solar powered. Mr. Ecker would like to go over this plan with plant superintendent Alan Zorzi because driveways may need to be realigned, the fence line will have to be moved to include the solar panels, a storage shed will have to be moved as well as a few other items that need to be addressed. This plan needs to be presented to The Pinelands Commission for their feedback. An interconnect application needs to be filed with Atlantic City Electric. If this project is approved by Atlantic City Electric and The Pinelands Commission it could save approximately \$100,000.00 per year on the cost of electricity.

m/Soto s/Woshnak to authorize Matthew Ecker to present the proposal for a solar project at the BBMUA plant to the Pinelands Commission and file the interconnect application with Atlantic City Electric for a cost not to exceed \$1,000.00. m/passed

The formal letter requesting the refund of water and sewer connection fees purchased by Tamburro Brothers Construction Company was received. This issue was tabled at the request of our solicitor Michael Testa Jr until the next meeting on November 27, 2013 where he will provide a full legal opinion to the board before a decision is made on this matter.

The Borough of Buena Solicitor, Richard Tonetta provided a copy of the Order executed by Judge Batten to the Borough Administrator and the BBMUA. This order appoints a receiver for rent and other receipt pertaining to the Einhorn Construction, LLC properties.

A memo was received from the NJUAJIF providing a copy of their 2014 proposed budget that was introduced at the public meeting held on October 23, 2013.

A memo was received from Kris Kristie regarding additional elected officials seminars that are being offered other than the two that will be held at the League of Municipalities on November 19<sup>th</sup> and 20<sup>th</sup>. If anyone would rather attend the seminar on December 5, 2013 at Merighi's Savoy Inn, please let the BBMUA Secretary, Cheryl Santore, know so she can remit the registration forms to Ms. Kristie.

m/Baker s/Soto to approve the 2014 MIS service contract with Barber Consulting Services LLC in the amount of \$1,500.00. m/passed

A letter was received from John Ruth of the State of NJ Department of Treasury Division of Purchase and Property Contract Compliance Audit Unit stating that a public agency review was completed on October 1, 2013. It was determined at that review that all of the BBMUA contracts are in compliance with all mandates at this time.

m/Baker s/Mielke to approve the treasurer's report as read. m/passed

The board reviewed the proposed meeting dates for the year 2014. The meetings were approved and it was decided unanimously to leave off second meeting in December 2014. Therefore, there will only be one meeting in December 2014. This will be advertised in the newspapers and posted on the BBMUA website as well as in the municipal building.

m/Baker s/Mielke to accept the minutes of the last regular meeting held on October 23, 2013.

Baker—yes; Mielke – yes; Soto – abstain; Woshnak – yes; DuBois – yes; Brunini - abstain  
m/passed

Alan Zorzi, Plant Superintendent informed the board that he received a letter from Rachel Ellis from the State of NJ DEP Office of Quality Assurance notifying us that the NJDEP plans to perform an on site assessment of our laboratory facility on November 21, 2013.

Three quotes were attempted in all of the lab testing and chemical quotations. The vendors listed below came in with the lowest quotations.

m/Mielke s/Soto to have Group A Lab Testing performed by Atlantic County Utilities Authority in the amount of \$5,760.00 m/passed

m/Baker s/Soto to have Group B Lab Testing performed by QC Laboratories in the amount of \$14,962.00 m/passed

m/Mielke s/Soto to purchase Citric Acid from Chemical Equipment Company in the amount of \$68.00/bag (50lb. bag) m/passed

m/Baker s/Soto to purchase Sodium Hypochlorite from Chemical Equipment Company in the amount of \$85.00/drum (55 gal. drum) + \$45.00 refundable drum deposit (on top of drum charge) m/passed

m/Baker s/Mielke to purchase Micro C from Univar in the amount of \$433.00/drum (55 gal) m/passed

m/Baker s/Soto to purchase Chlorine Gas from Univar in the amount of \$184.00/cylinder (150lb. cylinder) m/passed

m/Baker s/Soto to purchase Chlorine Tablets from Univar in the amount of \$122.10/pail (55 lb. pail) m/passed

m/Baker s/Mielke to purchase Sulfuric Acid from PBS Mini Bulk in the amount of \$2.25/gal. m/passed

The approval for the purchase of Zeta Lyte 21 Polymer will be tabled until the next meeting pending a bench press to see if Coyne's polymer will work as well as the polymer we normally purchase from CET.

At the last meeting it was discussed about getting a price on a trailerable pump that could be transported and used at any of the pumping stations should a pump go down. A 4" diesel 24 hp 1,000 gallon per minute pump would cost \$27,154.00. If it was decided to purchase something like this we would have to go out for bid but if we needed to rent it we could do that also.

We have a new septage hauler named All Purpose Pumping owned by Matt Cifaloglio.

Mr. Zorzi informed the board that the recovery clean was started on the membranes in the MBR plant. This is a preventive maintenance that has to be performed twice a year which will shorten the life of the membranes but improve the performance of the membranes over the life of the membrane. We have to perform this recovery clean in order to maintain our warranty.

m/Baker s/Mielke to file all correspondence sent out for review without reading number 1 through number 11. m/passed

m/Baker s/Soto to pay all bills presented for the month of November. m/passed

m/Baker s/Soto adopt resolution R-24-2013 a resolution authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel and to discuss a collective bargaining agreement. m/passed

m/Baker s/Mielke close the regular meeting at 8:01 p.m. m/passed

m/Mielke s/Baker open the regular meeting at 8:50 p.m. m/passed

The next regular meeting will be held on November 27, 2013 at 7 p.m.

m/Mielke s/Woshnak to adjourn the meeting 8:51 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary