

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 25, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata	R. Casella
J. Formisano	C. Santore	S. Testa
J. Johnston	A. Zorzi	T. Kiel – RHTK (Auditor's Office)

Chairman Joseph Santagata informed the board that an email was received from the NJDEP Water Supply regarding the annual certification form for the water quality accountability act. The certification form is complete and has been signed by the Chairman and returned to Plant Superintendent Alan Zorzi who will submit it electronically back to the NJDEP.

m/Baker s/Johnston adopt Resolution R-30-2019 authorizing the meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8). m/passed

m/Baker s/Johnston to open the executive closed session meeting at 7:42 pm. m/passed

m/Baker s/Johnston to close the executive closed session meeting and return to regular session at 8:06 pm. m/passed

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that he brought Tim Kiel from his office with him tonight. Tim was the supervisory auditor assigned to the BBMUA's audit, therefore, Mr. Testa is going to have Mr. Kiel give the presentation on the 2018 Audit to the board for its approval. Mr. Kiel thanked the board for allowing their firm to conduct the Audit. Everything with the Audit went fine as always. This audit is one of the cleanest Audit's that Romano, Hearing, Testa & Knorr completes. Mr. Kiel stated the office does a really good job of providing them with everything they need

and the Authority received a clean opinion on its financial statements. There were no material weaknesses or significant deficiencies in connection with internal control and there were no instances of non-compliance required to be reported under government auditing standards or standards promulgated by the Division of Local Government Services in the State of New Jersey. As a result there were no findings and recommendations in the audit report and therefore, no corrective action is needed. Mr. Kiel explained in detail the report for their review and discussion. The Audit is later than usual due to the State of New Jersey implementing a new reporting requirement for the health benefits liability for retirees. Mr. Testa and Mr. Kiel did suggest that we should do a cost study to see if the water and sewer expenses are being allocated accordingly. If the current percentages are correct, we will have to look into a rate increase or reallocation for the water for the budget year 2020.

m/Baker s/Johnston to adopt Resolution R-29-2019 a resolution whereas, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and whereas, the annual report for the fiscal year ended December 31, 2018 has been completed and filed with the Borough of Buena Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15. m/passed

The adopted Audit of the BBMUA for the period ending December 31, 2018 can be found on the BBMUA website.

Newfield Bank provided a copy of the June 30, 2019 GUDPA Certificate for our records.

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Cheryl Santore obtained a proposal from Comcast to install internet service to the BBMUA office. We have been previously using the Borough of Buena's internet, however, they need all of their Static IP addresses and therefore our connection had to be terminated. We use the Static IP for the auditor's to have remote access to our system. The cost would be \$106.85 per month with a one-time installation fee of \$49.00. The board asked if we could ask the Borough if we paid for an additional static IP address would they be willing to add an additional Static IP to their service. Cheryl Santore said she will check with the Borough CFO and let the board know what they say.

m/Baker s/Johnston to approve the minutes of the regular meeting held on August 28, 2019. m/passed

Plant Superintendent Alan Zorzi informed the board that in August we had 4 water saddle failures. There were 2 on Wheat Road and 2 on Route 40. The worst one was on Route 40 where they worked from 11 pm until 4 am. There was also an issue with one of the pumping stations where it was down with only one pump for a month until the parts came in and the other was repaired.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 5. m/passed

m/Baker s/Johnston to pay all bills presented. m/passed

The next regular meeting will be held on October 9, 2019 at 7:00 p.m.

m/Baker s/Johnston to adjourn the meeting 8:07 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary