

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 11, 2013 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.

Those present were:

J. Brunini	C. Santore
R. Baker	A. Zorzi
S. Woshnak	R. Smith
J. DuBois	D. Yoder

Kevin McMullan of Remington, Vernick & Walberg provided minutes from the job progress meeting on the treatment plant improvement project held on Tuesday, August 20, 2013. The next progress meeting will be held on Tuesday, September 17, 2013 at 10:00 am.

Robert Smith of Remington, Vernick & Walberg informed the board that a final copy of the Local Limits Evaluation has been submitted by Ed Walberg to Mr. Nilesh Naik of the NJDEP Division of Water Quality.

Mr. Smith also informed the board that a Bruni's Pizza will be opening up in the Midway Plaza located at Block 201 Lot 34.01. It was previously discussed with the owner of the Plaza, Midway Holdings, that if a restaurant was going to move into the building a grease trap would have to be installed. Mr. Smith had a discussion with the BBMUA plant superintendent Alan Zorzi and they agreed that if Bruni's Pizza was only going to prep pizza that a grease trap was not necessary but if the menu changed or another restaurant was going to move into the plaza a grease trap would have to be installed.

Dennis Yoder of Remington, Vernick & Walberg attended this meeting to discuss the change order #3 for the wastewater treatment plant upgrade project that is currently underway. This change order was primarily to transfer funds from engineering fees to construction to cover the cost of the excess sludge removal on the project and also to approve the critical spare parts that will be purchased with the remaining \$11,500.00 left in the contract. There is also a mixer that is needed for one trough where there is a dead zone and sludge is settling. The cost of the mixer will have to be paid for by the

BBMUA which will cost approximately \$15,000.00. Mr. Yoder is still trying to obtain the process guarantee from each of the suppliers and contractor to cover the BBMUA in the future.

m/DuBois s/Woshnak to approve the transfer of funds in the contract in the amount of \$19,154.05 from architectural engineering into construction. m/passed

m/DuBois s/Woshnak to approve change order #3 in the amount of \$19,154.05 to cover the spare parts, additional sludge removal, wiring and concrete. m/passed

Robert Smith of Remington, Vernick & Walberg clarified an issue pertaining to the FEMA grant application that was submitted for generators at the BBMUA pump stations. The Borough was under the impression that the BBMUA owed \$1,250.00 to Triad for an application that was submitted for a generator at the Louise Basile Center. However, Remington, Vernick & Walberg submitted the application on behalf of the MUA not Triad. A separate application was submitted by Triad but this was completely separate and distinct from the MUA's application. The BBMUA paid the \$1,400.00 fee to Remington, Vernick & Walberg that was associated with the application submitted on the BBMUA's behalf. Therefore, the \$1,250.00 in question is the Borough of Buena's expense not the BBMUA's.

There is a storm sewer being run down Grove Road. While installing the storm sewer it was discovered that there is a conflict with our water line. Garrison Enterprises will be lowering our water line and moving our water main on Grove Road. While installing the storm drain one of the services was pulled from the main and Alan Zorzi and the BBMUA worker's came out to repair that. The water will be shut off for a four to six hours on Thursday, September 12, 2013 to accommodate the moving of the water line.

Two checks were received from Qual-Lynx providing reimbursement for the fire hydrant that was damaged on Weymouth Road.

An invoice was submitted to the Atlantic County Road Department for the repair of a manhole and ring that was hit and broken on Wheat Road.

A letter was sent to Buena Gardens Senior Apartments regarding our billing procedures and explaining how payments are applied to principal and interest.

A copy of the GUDPA certificate for period ending 6/30/13 was received by Newfield Bank for our records.

m/Baker s/Woshnak to approve the treasurer's report as read. m/passed

The meeting of the minutes held on August 11, 2013 must be tabled due to lack of attendance of board members that attended that meeting. We will try to approve these minutes at the next meeting to be held on September 25, 2013.

Alan Zorzi, Plant Superintendent informed the board that our lab performed acceptably on all parameters for our July 2013 Water Supply Proficiency Test Study with the New Jersey DEP Office of Quality Assurance.

Mr. Zorzi informed the board that the VFD's have been repaired by M&S Services utilizing all of our spare parts. The cost for the repair of the three boards is \$4,813.00. Unfortunately we no longer have any spare parts. It was decided by the board that any future repairs will have to be done through our electrical contract.

GE sent the first insight report on the MBR equipment at our new facility. The membranes are working great. They are 100% effective. The phosphorus and the nitrates are still off but all involved parties are trying to work together to get this straightened out.

Some of the board members have suggested that since everyone has been working so hard on this project that the plant employees and Cheryl Santore in the office be given a day off.

m/DuBois s/Baker to give all of the plant employees along with Cheryl Santore in the office a day off. This day off must be used before the end of this year. m/passed

m/Baker s/DuBois to file all correspondence sent out for review without reading number 1 through number 15. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of August. m/passed

The next regular meeting will be held on September 25, 2013 at 7 p.m.

m/Woshnak s/Baker to adjourn the meeting 8:22 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary