

Borough of Buena Municipal Utilities Authority

Remote Meeting Access

Dear Residents and Interested Parties:

Due to the health concerns related to COVID-19 coronavirus, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

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Meetings begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this difficult time. We will continue to keep you apprised of any changes. Please take care of yourself and your loved ones and stay safe.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on August 26, 2020 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT: #2 At the last regular meeting the board confirmed the Septage Receiving Station project is on hold. Since the board is not prepared to move forward with that project at this time Robert Smith requested the board approve the additional \$2,200.00 in engineering costs that have already been performed which exceeded the original \$18,900.00 which was previously approved at the start of the project. Chairman Santagata asked for an itemized listing of the additional hours for approval. Mr. Smith is presenting the itemized list as requested.

#6 Email from Dennis Yoder of Remington & Vernick for the board’s information pertaining to the NJIB project.

#7 Email from Dennis Yoder of Remington & Vernick requesting authorization to advertise from the NJIB.

SOLICITOR'S REPORT: #1 Correspondence to the Borough of Buena regarding the Infinity Fence matter for our information.

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE: #3 Letter to Steve Filippone of Engineering Design Associates in regard to the board's decision at our meeting held on July 22, 2020 with the contingencies presented which need to be agreed upon prior to the Chairman signing the Statement of Consent.

#4 Letter from Steve Filippone of Engineering Design Associates responding to my letter regarding the Statement of Consent for the Buena Vista Campground. They have agreed to the contingencies presented to them and therefore the executed Statement of Consent was sent to them.

#5 Email from Dave Parsons of Eastern Consultants regarding the NJDOT Accubrine Backflow Preventor. Mr. Parsons is requesting the Physical Connection Permit Construction Completion Certification be signed and returned to him. I spoke with Robert Smith about this and Mr. Smith suggested I reach out to Valerie Jones in the Land Use Office for the Borough of Buena to see if this was inspected by the Plumbing Sub-Code Official. Valerie stated an inspection was never requested and was not completed by their inspector. I need to know how to proceed with this request.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #8 Mary Ann Chalow has agreed to renew her consulting services with the BBMUA for another year beginning September 1, 2020 through August 31, 2021. Ms. Chalow is requesting an additional 25 hours for an added \$1,250.00 if possible. I have prepared the resolution as it has been and/or with the additional hours. We will have to adopt the resolution once the board decides on the amount of hours.

Adopt Resolution R-27-2019 authorizing employment of Mary Ann Chalow as a consultant for the Borough of Buena Municipal Utilities Authority for the period beginning September 1, 2019 through August 31, 2020 in the amount of _____.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Letter received from Cathleen Kiernan of Perma Risk Management regarding the BBMUA's membership expiration in the NJUAJIF effective December 31, 2020. If the board chooses to remain in the NJUAJIF we will need to adopt resolution R-19-2020 and approve the Chairman to sign the agreement to renew the membership.

Adopt Resolution R-19-2020 renewing the membership in the New Jersey Utility Authorities Joint Insurance Fund for the three year period beginning January 1, 2021 through December 31, 2023.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

**I received a phone call from the owner of Jersey Construction on Friday, August 21, 2020 regarding the completion of the project on Louis Drive and asking when they can be paid the remaining balance of the project. I need some clarification on this from Remington & Vernick.

**We will be compiling a list of items that we would like to sell on GovDeals. I will prepare a resolution and notice of sale for the next meeting.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on July 22, 2020. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 9. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting is scheduled for **September 9, 2020 at 7:00 p.m.**

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata