

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on August 25, 2021 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place via freeconferencecall.com phone in meeting software due to the COVID-19 pandemic and no one being allowed to gather in large groups in person per order of the Governor of the State of New Jersey and the President of the United States of America.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata	R. Smith
R. Delano	J. Alvarez	R. Casella
J. Formisano	C. Santore	
J. Johnston	J. Erber	

Robert Smith of Remington & Vernick provided a copy of payment certificate #6 to Michael Itri of MBE Mark III, Inc. for signature for the rehabilitation of the pump stations and grit system project. That payment certificate has been signed and is on the bill list for approval at tonight's meeting.

Dennis Yoder of Remington & Vernick provided Plant Superintendent Alan Zorzi with a letter for the wastewater treatment plant spill prevention control countermeasures plan stating that their office evaluated the necessity of preparation of a Spill Prevention Control Countermeasures Plan. It was determined that since the plant is not located in close proximity to any navigable waterways there would be no need to have an SPCC Plan for the plant. It was also stated that the Authority should continue its current practices to avoid spills and provide measures for containment of any chemicals or materials which could potentially impact the environment.

Robert Casella of Testa, Heck, Testa & White informed the board we are awaiting the finalized AT&T cell tower lease agreement. He will reach out to the contact person again to see when we can expect to receive the final contract.

Secretary/Treasurer Cheryl Santore received an email from Jason Capizzi, bond counsel for the BBMUA forwarding an email from Mary Pearsall of the NJ I-Bank advising us that as of July 1, 2021 interest will be charged on funds drawn down on all short-term loans. The current interest rate for July is 0.07% and interest is applied daily. Interest charges can accrue and are not due until the project construction is complete wherein the total interest can be financed through the long-term loan. Mary forwarded the accrued interest statement for the month ending July 31, 2021. The total July interest was \$8.54.

m/Formisano s/Delano to renew the Esri ArcGIS term license starting November 2, 2021 in the amount of \$500.00. m/passed

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Secretary Cheryl Santore was contacted by the BBMUA's IT company, Barber Consulting, regarding the server. When Mr. Barber was in to perform our monthly service on our computers he stated that it is time to replace our pc server. The server was not acting properly and it is 5 years old. He requested a quote from Dell and the quote came back for a cost of \$1,076.60. Ms. Santore requested the board approve the purchase of a new server.

m/Baker s/Formisano to purchase a new server pc for the office from Dell in the amount of \$1,076.60. m/passed

m/Formisano s/Johnston to adopt resolution R-22-2021 authorizing employment of Mary Ann Chalow as a consultant for the Borough of Buena Municipal Utilities Authority for the period beginning September 1, 2021 through August 31, 2022 in the amount of \$6,250.00. m/passed

m/Baker s/Delano to accept the minutes of the last regular meeting held on July 28, 2021. m/passed

Assistant Plant Superintendent Jon Erber attended tonight's meeting to discuss the two plant employees that tested positive for Covid-19. One has returned to work and the other is still out. It is anticipated that he will be out the remainder of the week and asked to have someone cover his weekend shift. The board was informed that he only has enough time to cover his absence through September 3, 2021. The question posed to the board is what the employee should do if he is still ill and runs out of time. The board felt he would have to file for temporary disability or family leave. Mr. Erber stated he will inform the employee that if he runs out of time he will have to file for disability or family leave.

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 7. m/passed

m/Baker s/Delano to pay all bills as presented. m/passed

The next regular meeting will be held on September 8, 2021 at 7:00 p.m.

m/Delano s/Baker to adjourn the meeting 7:15 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary