

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on July 24, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata	R. Smith
J. Formisano	C. Santore	R. Casella
J. Johnston	A. Zorzi	S. Testa

Chairman Joseph Santagata informed the board that we would be going into closed session to discuss matters that pertain to litigation.

m/Baker s/Johnston adopt Resolution R-25-2019 authorizing the meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters that included possible litigation pursuant to N.J.S.A. 10:4-12(b)(7). m/passed

m/Baker s/Johnston to open the executive closed session meeting at 7:02 pm. m/passed

m/Baker s/Johnston to close the executive closed session meeting and return to regular session at 7:49 pm. m/passed

Robert Smith of Remington & Vernick sent a letter to Richard Grouser Jr., President of Scalfo Electric informing him that the BBMUA and the Borough of Buena awarded a 2 year contract to Scalfo Electric and sent the 4 sets of contract documents to him for execution and return with the performance bond, payment bond, and certificate of insurance. Robert Smith received the 4 sets of contracts back from Scalfo Electric for the furnishing of electrical repair and maintenance and submitted them to Chairman Santagata for execution and asked him to pass them along to the Clerk at the Borough of Buena for their execution and return.

Robert Smith of Remington & Vernick sent an email to Cheryl Santore providing the proposed flows anticipated for the potential Tractor Supply provided by their engineer. The flows submitted equate to 2 water units and 3 sewer units plus the cost of water meters. Also, the BBMUA wanted the domestic water and the fire service line separated which will require two meters. A letter will be prepared and submitted to the engineer for HSC Buena Vista, LLC granting the water and sewer connections pending any and all approvals from all agencies as well as requiring the domestic water and fire service line being separate.

Steve Testa of Romano, Hearing, Testa & Knorr provided the board with an update on the 2018 Audit. The information necessary to complete the audit on the post-employment health benefits has finally been released from the State of NJ. The State has extended the filing deadline of the Audits for Authorities to the end of August which will coincide with the next scheduled meeting date. Therefore, they have resumed work on the Audit and are shooting to have it ready for the August 2019 meeting.

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Cheryl Santore received a letter from Bruce C. Cooke from the State of New Jersey Dept. of the Treasury Division of Purchase and Property Contract Compliance & Audit Unit stating that the public agency review that was conducted on May 20, 2019 showed that the BBMUA is compliant with the mandates of N.J.S.A. 10:5-31 et seq., (P.L. 1975, c.127) and its implementing regulations found at N.J.A.C. 17:27 et seq.

Ms. Santore provided an update on the NJ I-Bank application process. She received an email today that Bond Counsel Jason Capizzi sent to Dennis Yoder of Remington & Vernick asking if Dennis could reach out to the NJDEP and see if they can certify the firm of Remington & Vernick as the Engineer for the BBMUA so we can move forward with scheduling the closing for the construction loan for the upgrade of Sewer Pump Stations #1, #2, and #3 and the grit removal system.

m/Baker s/Johnston to approve the minutes of the regular meeting held on June 26, 2019. m/passed

m/Baker s/Johnston to approve the minutes of the last closed executive session meeting held on June 26, 2019. m/passed

Plant Superintendent Alan Zorzi informed the board that the Insight Pro support 2 year contract for the GE MBR membrane system is set to expire on August 17, 2019 and needs to be renewed. The cost of the 2 year contract is \$14,400.00 or \$7,200.00 per year.

m/Baker s/Johnston to purchase a 2 year service agreement for Insight Pro support for the GE MBR membrane system in the amount of \$14,400.00. m/passed

Mr. Zorzi provided the board with email correspondence between Dennis Yoder & Monica Bell of Remington & Vernick and Anthony Esochagi of Atlantic County which provides an update on the BBMUA Water Quality Management Plant Amendment to increase the capacity for the sewer treatment plant for their review.

Mr. Zorzi let the board know the surveillance camera was installed at the septage receiving station. The first day it was installed someone backed in and we caught them dumping illegally and made them fill out a slip for the load. It is checked daily to make sure the loads are totaling out. There are signs posted that there are cameras installed and notifying them they are being recorded.

Robert Smith asked what the flows are this month. Mr. Zorzi said the flows are down to 310,000 gpd to 315,000 gpd this month.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 6. m/passed

The next regular meeting will be held on August 28, 2019 at 7:00 p.m.

m/Johnston s/Formisano to adjourn the meeting 8:00 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary