

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on July 23, 2014 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Charles Mielke.

Those present were:

C. Mielke	D. Austino
R. Baker	A. Zorzi
J. Santagata	M. Testa Jr.
S. Woshnak	S. Testa
M. Feaster	R. Smith

Chairman Mielke informed the board that the Borough of Buena appointed Joseph Santagata to the position of the board member of the BBMUA effective July 15, 2014. Mr. Santagata will be filling the unexpired term as board member not the Chairman position. Board member Sharon Woshnak stated that normally the new person appointed to the BBMUA board comes on as an alternate. Mrs. Woshnak asked why the alternate Michael Feaster was not moved up to fill the unexpired term as has always been done in the past. She feels that Mr. Feaster has some good ideas and deserves to be a full board member. BBMUA Solicitor, Michael Testa Jr. stated that while this has always been past practice of the BBMUA he doesn't know that there is any authority for that. He did reiterate that Mr. Santagata is only filling the unexpired term of board member not Chairman.

Chairman Mielke informed the board that the Buena Regional School District would like to renew the interlocal agreement for services to be performed by Alan Zorzi to check the water systems.

m/Baker s/Woshnak to adopt resolution R-16-2014 authorizing an interlocal agreement with the Buena Regional School District for services to be provided by the BBMUA's employee Alan Zorzi for the period of July 1, 2014 through June 30, 2015.

Baker-yes; Santagata-yes; Woshnak-yes; Feaster-abstain; Mielke-yes m/passed

Remington, Vernick & Walberg submitted a proposal for engineering services to prepare the Delaware River Basin Commission renewal application on behalf of the BBMUA which expires December 7, 2015 and is due 12 months in advance of expiration. The proposed fee to complete the necessary work and application is not to exceed \$4,200.00 which does not include the docket renewal fee of \$500.00.

m/Baker s/Woshnak to approve the engineering fees associated with the preparation of the DRBC application and project renewal fee in an amount not to exceed \$4,200.00 which does not include the renewal fee of \$500.00. m/passed

NW Capital Markets Inc. sent a solicitation to the BBMUA for refinancing the outstanding debt for the BBMUA. Mr. Testa has bond counsel looking into this to see if it is possible. If it is beneficial, this correspondence will be brought up again to the board for action.

BBMUA's Bond Council, Kraft & Capizzi sent a letter regarding the Security Exchange Commission MCDC Initiative. This initiative aims to correct past failures to timely post information required by the Municipal Securities Rulemaking Board. Under this MCDC Initiative the SEC will recommend favorable settlement terms to issuers if they self report possible violations involving materially inaccurate statements relating to prior compliance. Since the BBMUA is an issuer, we immediately need to determine if we are in compliance with all of the undertakings over the last 10 years. It was recommended by Mr. Kraft as well as the BBMUA's Auditor, Steve Testa, to hire the firm Phoenix Advisors, LLC who is willing to provide the service of conducting a look back analysis for the amount of \$950.00.

m/Baker s/Woshnak to approve hiring Phoenix Advisors, LLC to conduct a 10 year look back of the BBMUA bond issue to examine for any non-compliance and should any be found file any notices or documents to make the BBMUA fully compliant in the amount of \$950.00.

At the June 25, 2014 meeting Mr. Michael Testa Jr. of Testa, Heck, Scrocca & Testa informed the board that he reviewed the cell site lease renewal for AT&T and it appears to be fine. It begins at the current rate and increases every five years by a rate of 10% per five year term. The board approved the initial agreement and therefore needs to execute and sign the final lease agreement.

m/Baker s/Woshnak Adopt Resolution R-17-2014 authorizing acceptance of lease amendment no. 2 for the utilization of a portion of the BBMUA's elevated water tank site as an unmanned mobile radio station to enhance cellular telephone reception.

m/passed

Secretary/Treasurer, Cheryl Santore, requested authorization to take the Current Fund 1 and Current Fund 2 Accounting Classes at Rutgers Center for Government Services. The classes are a total of 15 sessions and are every Wednesday and a few Saturdays from September 3 through November 26. The total cost for both classes is \$1,712.00. Debbie Austino will be covering the September, October and November meetings in her place.

m/Woshnak s/Baker to approve Secretary/Treasurer, Cheryl Santore to attend classes for Current Fund 1 & 2 at Rutgers Center for Government Services from September 3 through November 26 for a cost not to exceed \$1,712.00. m/passed

m/Baker s/Woshnak to accept the minutes of the last regular meeting held on July 9, 2014. m/passed

Alan Zorzi, Plant Superintendent received a letter from Nina Luchansky of the State of NJ DEP Division of Water Quality Bureau of Construction and Connection Permits notifying us that the treatment works approval application submitted on behalf of the BBMUA on 06/10/14 is administratively complete. The application has been forwarded for technical review. This application was for the elimination of UV Disinfection.

Mr. Zorzi submitted the annual submittal/cost estimate for the State of New Jersey DEP Bureau of Mobile Sources Mandatory Diesel Retrofit Program. The annual submittal/cost estimate for installing BART on the BBMUA fleet is approved. The next resubmittal is July of 2015.

Mr. Zorzi received the listing of manholes that Borough of Buena Road Department Supervisor, Bill Nimohay, previously stated were in need of repair. The list contains 57 manholes on 22 streets in the Borough of Buena. Manholes don't rise, however what generally happens is the road settles around them. In our sewer system the manholes are vented manholes and are set with the grade of the road. The reason behind the vented manholes is that we have to limit storm water infiltration into our system. When Mr. Zorzi and Chairman Mielke went riding around checking the manholes they stopped in to talk to Mr. Nimohay, however he was not available. When stopping at the road department garage they looked at the snow plows and notices that there are no skids or rollers on the bottoms of the plows and were unsure why the plows are sitting directly on the street surface when plowing. It was decided that Mr. Zorzi and Chairman Mielke will meet with Mr. Nimohay and discuss these factors with him to come to a solution that will please everyone. Mr. Zorzi did suggest purchasing one pallet of asphalt patch and loaning Mr. Nimohay one man to fix any manholes but the board did not approve this at this time until a meeting can be held with Mr. Nimohay. Mr. Santagata, who was previously the chair person for streets and roads when on council, was unaware of any problems with manholes.

The BBMUA is assessed with very strict phosphorus levels by the NJDEP. We are allowed a maximum of .15 monthly and .23 weekly. Since the summer months have hit the phosphorus levels have fluctuated greatly with the new MBR system. We were given a process guarantee from Ovivo and GE. Mr. Zorzi has contacted both companies as well as Remington, Vernick & Walberg. A few suggestions have been recommended and have been implemented, however it has not evened out as of yet. It normally takes a few days to see if the adjustments have worked. There are a lot of variables involved such as rain, temperatures, etc... Mr. Zorzi will keep the board updated on the levels at the next regular meeting.

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 13. m/passed

The next regular meeting will be held on August 13, 2014 at 7:00 p.m.

m/Santagata s/Woshnak to adjourn the meeting 7:43 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary