

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on June 12, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata
R. Delano	C. Santore
J. Formisano in at 7:02 pm	A. Zorzi
J. Johnston	

Chairman Santagata received a letter from Edward Dennis of Remington & Vernick providing a revised proposal to prepare and submit a Capacity Assurance Plan on behalf of the BBMUA to the NJDEP for a price not to exceed \$9,850.00. The Chairman asked what the price was initially. Plant Superintendent Alan Zorzi stated the price was \$20,000.00. He also stated he spoke with Monica Bell and Remington & Vernick who spoke with Tracey Shevlin at the NJDEP who stated that even though the BBMUA has been trying to increase the discharge in their permit the increase in the flow rate has already triggered the BBMUA's participation in the program so the MUA has to comply with the Program. Alan stated that Monica is going to reach out to the NJDEP again to find out how long we have to submit these reports since our flows are down now and the BBMUA has only had this one exceedance. Monica stated that we have to show the state that we know what caused the increase and try to show them what we are doing to try to prevent the exceedance from happening again in the future. Mr. Zorzi stated this cost is just for Remington & Vernick to prepare and submit the Capacity Assurance Plan and he will be submitting the required quarterly report. Mr. Zorzi stated that we may have to perform more I&I studies because of this so we need to get a budget amount for the 2020 budget.

m/Baker s/Delano to authorize Remington & Vernick Engineers to prepare and submit a Capacity Assurance Plan on behalf of the BBMUA to the NJDEP for a price not to exceed \$9,850.00

m/passed

Robert Smith of Remington & Vernick sent an email to the BBMUA Solicitor Michael Testa Jr. & Robert Casella of Testa, Heck, Testa & White as well as the Solicitor for the Borough of Buena Angela Costigan regarding the bid/contract for the Furnishing of Electrical Repair & Maintenance Services that was previously awarded by the BBMUA to Electron Services. Mr. Smith had reached out to Ray Chapman the owner of Electron Services with the concerns expressed by the Borough of Buena as to whether Electron Services is able to pay its employees and/or is sub-contractor prevailing wage with the amount they will be charging listed in their bid. Mr. Smith has not heard back from Mr. Chapman and therefore emailed the Solicitor asking for their legal opinion on the bid award. Ms. Costigan stated that she feels the bid should be awarded to the second lowest responsible bidder. BBMUA Solicitor Robert Casella agreed with Ms. Costigan's opinion and therefore stated the BBMUA Secretary/Treasurer should prepare the resolutions to rescind the bid award previously made to Electron Services and award the bid to the second lowest responsible bidder Scalfo Electric. Therefore, the board needs to adopt the two resolutions prepared.

m/Baker s/Delano to adopt resolution R-21-2019 Rescinding the Bid Awarded by the BBMUA for the Furnishing of Electrical Repair and Maintenance Services to Electron Services on April 24, 2019. m/passed

m/Baker s/Delano to adopt resolution R-22-2019 Awarding the Contract for the Furnishing of Electrical Repair & Maintenance Services at the BBMUA Facility to Scalfo Electric, Inc. m/passed

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Secretary Cheryl Santore received an email from Aldo Falasca and a Water and Sanitary Sewer Application from HSC Buena Vista, LLC submitted by Dynamic Engineering on their behalf requesting 12 sewer units and 1 6" domestic water tap. Dynamic Engineering also submitted 2 full sets of plans (1 for Remington & Vernick and 1 for Plant Superintendent Alan Zorzi). Since the flows are down Alan Zorzi contacted Aldo Falasca letting him know that we would be able to accept sewer connections. Mr. Falasca contacted me and said it wouldn't be him submitting and paying for the connections that it would be HSC Buena Vista, LLC. Ms. Santore told Mr. Falasca that their engineer did contact her but she had not received any application or plans at the time they spoke. Mr. Falasca said he would reach out to them and have them send the information which they did. Robert Smith and Alan Zorzi both question the 6" tap and it looks like it's the fire suppression system and domestic water line combined. Once Robert reviews the plans he may want that line to be split up. Member Jeff Johnston stated in his past experience he has run a domestic line off of a fire line in certain buildings, however he feels they should be separate as well because if the bill isn't paid you would not be able to shut off the water service due to fire regulations. Mr. Zorzi

feels the main thing for them right now would be the sewer units. The only other question Mr. Smith had was if the allocation is available in Buena Vista Township. Mr. Zorzi stated we would have to add them up and see what is available. Mr. Johnston asked why we can accept the connections now but we couldn't prior for the potential Tractor Supply. Ms. Santore stated these plans are for the potential Tractor Supply. Mr. Zorzi stated now that our flows are down below 400,000 gpd we can accept sewer connections and this potential project is not large enough where it would have to go for a treatment works approval, but if it were it should still be approved by the State because our flows are under the permitted gallons per day. It was suggested that the board can approve the connections contingent on the flow availability for Buena Vista Township as well as the approvals from any and all necessary agencies if they choose to do so.

m/Baker s/Delano to approve 12 sanitary sewer units and 1 6" domestic water unit contingent on the flow availability for Buena Vista Township as well as obtaining any and all approvals necessary from all other agencies.

Secretary Cheryl Santore received an email from H2O Loans notifying her that the project for the Upgrades to the Sanitary Sewer Pump Stations #1, 2 & 3 and Grit System pertaining to the New Jersey Environments Infrastructure Loan Application has been approved by the Director of the Division of Local Government Services.

m/Baker s/Delano to accept the minutes of the last regular meeting held on May 22, 2019. m/passed

m/Baker s/Delano to accept the minutes of the last closed executive session meeting held on May 22, 2019. m/passed

Plant Superintendent, Alan Zorzi received an email from Monica Bell of Remington & Vernick Engineers providing an update on the BBMUA's WQMP Amendment from the NJDEP on the flow increase. Once this is adopted the Water Permitting Program will issue a permit mod after it is adopted by Atlantic County. Mr. Zorzi spoke with Monica Bell to make sure she wasn't missing any information for the County. Monica stated she submitted everything to the County and the State in October 2018.

Mr. Zorzi informed the board an email was received from Danielle Sanders of J.A. Montgomery Risk Control providing a copy of the Loss Control Report for the Survey conducted by Mr. Liam Callahan on May 28, 2019. The survey revealed good progress with most elements covered by the JIF Safety Incentive Program including management direction, safety committees, hazard inspections, training, incident investigations and routine maintenance of vehicles. There was only one open suggestion for improvement which has already been taken care of by Robert DeLiberis who is the Safety Coordinator.

Plant Superintendent Alan Zorzi let the board know they cleaned the contact tank and could not accept septage for 3 days while cleaning it. Mr. Zorzi took pictures that he showed the board. The tank was almost filled to the top with grit and sand. The tank is at least 20 feet high. The septage pit that pumps into this tank is cleaned monthly but that pit does not take everything out. The grit was combined into our composting process. Chairman Santagata asked if they ever had the system come in and demonstrate the equipment for the septage receiving station. Mr. Zorzi stated they did and it worked very well. Dennis Yoder is waiting for a budget cost to come in on that equipment to see if the BBMUA can afford the system.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 11. m/passed

m/Baker s/Johnston to pay all bills presented for the month of June 2019. m/passed

The next regular meeting is scheduled for June 26, 2019 at 7:00 p.m.

m/Delano s/Johnston to adjourn the meeting 7:26 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary