

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on May 23, 2018 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Vice-Chairman Richard Baker.

Those present were:

R. Baker	R. Smith
J. Johnston	R. Casella
J. Alvarez	S. Testa
C. Santore	
A. Zorzi	

Edward Dennis of Remington, Vernick & Walberg provided a proposal to prepare design documents and provide bid phase and construction phase engineering services and advertisement for a septic receiving station upgrade for an amount not to exceed \$42,500.00. Robert Smith stated that it is his understanding that the current septage receiving station the BBMUA has now is experiencing issues. Mr. Smith stated he is not sure what the urgency is and will have to defer the urgency to Plant Superintendent Alan Zorzi. Mr. Zorzi stated that he is unsure what we have budgeted for the septage receiving station and we have an upcoming pilot study that will be taking place in the next week or so. Mr. Zorzi feels we should wait to see if the equipment to be used in the pilot study would be better than what was originally being looked at it may be better to hold off on this and address it in the 2019 budget. Secretary/Treasurer, Cheryl Santore, informed them that \$239,500.00 was put in the 2018 budget for the septage receiving station. There may be a little bit of money that could be applied to this if the Louis Drive project comes in under budget and money for land purchase that we had budgeted because we had completed the budget prior to the purchase of the land the BBMUA purchased at the end of the year in 2017. Robert Smith asked Mr. Zorzi if he could elaborate a little bit more on the pilot study. Mr. Zorzi stated we have a pilot study coming up where we contacted Paul Bellezza of Sherwood Logan & Associates, Inc.. Mr. Zorzi spoke with Paul and Dennis Yoder of Remington, Vernick & Walberg and asked about the Huber system that we were originally quoted on. They explained to Paul about our MBR system and our septage and asked what type of system he would recommend. Mr.

Bellezza recommended the system being used in the pilot study which will be conducted free of charge. Paul will bring in a Huber RoFAS/WAP Septage Receiving Station for one week to be tested out on our incoming septage to see how it works. If it handles our septage we can look into the cost of this system. Therefore, Mr. Zorzi would like to table this proposal from Remington, Vernick & Walberg until after the pilot is run. Mr. Smith agreed with Mr. Zorzi that this would be a good idea.

Robert Smith of Remington, Vernick & Walberg received an email from Mike Adkins of Cambria Solar requesting Alan Zorzi to sign Part 2 of the utility interconnect application. This is the next step in getting the system approved by Atlantic City Electric and for them to issue the permission to operate letter which was forwarded to Robert Smith of Remington, Vernick & Walberg by Alan Zorzi to review and approve signature. Mr. Smith sent an email to Mike Adkins asking what the anticipated date to start supplying power to the BBMUA is and discussing the need to set up a meeting to discuss the bonded site improvements. Mike stated he needed this application signed before they can finish up. Robert forwarded the email to Ben Parvey of Blue Sky Power for review and he emailed stating he reviewed the interconnection application and all seems in order for signature. Alan Zorzi then signed the application and emailed it to Bill Hancock of Cambria Solar providing the signed copy of Part 2 of the utility interconnect application. Mr. Smith stated that we are pretty close to being online and Alan Zorzi said all we are waiting for is for them to switch out the meter. An email was received from Pepco Holdings informing the BBMUA that they received part II of the interconnection request, the Certificate of Completion, and electrical inspection and have determined that Part II is complete. The meter department will schedule that a net energy meter be installed and once the written Authorization to Operate is received the solar facility can begin operation.

An email was sent from Monica Bell of Remington, Vernick & Walberg regarding the expansion of the BBMUA Sewer Service Area. Monica and Alan have been having discussions about the increase in the plant capacity from 400,000 gpd to 600,000 gpd and with that possibly opening up more of the Borough in the sewer service area. A few years ago the County wide wastewater management plan was addressed and they mapped out all of the sewer service areas. At that time we looked at it and added in areas we felt were viable areas for sewer service. That was incorporated into the County's plan and submitted to the State. The discussion between Alan and Monica was that if we are going to increase our available capacity by 50% that might open up additional areas of the Borough for sewer. Mr. Smith has to talk to Monica and see if we need an amendment to the water quality management plan just to do the increase and if not maybe we hold off on expanding or modifying the wastewater management plan to include other areas of the Borough. He thinks the only areas we did not include were the areas west of Brewster Road which is mostly agricultural and a small area up on the east side of Route 40 that is in the Pinelands. He doesn't even think the County plan has been approved by the DEP yet so he will follow up with Monica and see what she thinks.

A letter was received from Peter Mitt of Engineering Design Associates regarding the treatment works approval permit application for Teligent, Inc. requesting signature on the Statements of Consent Form for the new laterals that we service so they can submit it to the NJDEP. The DEP is requesting a treatment works approval for them after the fact so Mr. Smith will review all the material and see if there are any issues and if not they will make a recommendation to sign the application.

Mr. Smith submitted a proposal today to Secretary/Treasurer Cheryl Santore via email regarding a water quality management plan. This will be distributed to the board at the next meeting on June 13, 2018 for review. It has not be budgeted for this year but it is something that has to be addressed. Plant Superintendent Alan Zorzi is trying to figure out a way to cut the cost of this down by performing some of the work that the engineer would do as far as GPSing the hydrants and valves and transferring the data to Remington. Steve Testa stated that this is strictly water and therefore, we cannot just go ahead and amend the budget because the water budget is very tight. Because this is just a study it cannot be paid out of the capital budget. If you do not have the net position to fund it maybe it can be done in stages. At this point and time we cannot authorize this proposal because the funds are not in place.

Mr. Smith provided an update on Louis Drive. The project is essentially complete. The as builts were received yesterday. Alan and Robert Smith will pop the manhole lids on Friday and make sure everything is working properly. If everything is ok, we can start accepting applications for the residents to connect on Friday. The only thing that is not completed is the paving. The contractor indicated by the time he boxes out and saw cuts to pave the trench it won't be too much more money to overlay the entire road way. Therefore the contractor is going to provide us with pricing to do this. Mr. Smith told him since this is not a Borough project it will be somewhat of a difficult situation to take the additional funds from the MUA for the overlay but maybe we can work something out with the Borough at that time.

Steve Testa of Romano, Hearing Testa & Knorr stated the field work for the 2017 audit is complete. The State of NJ pension report has been made available and they are working on performing audit procedures to those numbers in order to accrue the BBMUA pension liability numbers on the MUA's financial statements. The audit is in line to be completed.

At the last regular meeting the board approved the grass cutting quotes for 2018. When quoting Cutting Edge did not anticipate cutting the Lillie property that the BBMUA recently acquired. Therefore, the cost for a plant cut will be increased to \$158.00 per cut instead of \$150.00 per cut. Even with the increase Cutting Edge is still the lowest quoted for the grass cutting services.

m/Baker s/Johnston to approve the additional charge for including the Lillie property into the cost of the grass cutting in the amount of an additional \$8.00 per cut for a total of \$158.00 per plant cut. m/passed

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Secretary/Treasurer Cheryl Santore provided the board with information on the Elected Official online training course. She asked that they please try to complete this training by July 31, 2018. The BBMUA earns a \$250 training credit on our JIF bill for each member that completes the training by this date.

On June 13, 2018 EMEX will run another online auction for electricity for the BBMUA. Our current contract is set to expire on July 1, 2018 so we would like to have another contract in place and ready to go so we do not get sent back to Atlantic City Electric for our usage. All meters will be auctioned with the exception of the solar meter. Once the solar meter has been in operation for a few months an additional auction will run. EMEX will make sure the solar contract is co-terminus with the other contract so they can be bid together in the future.

m/Baker s/Alvarez Adopt Resolution R-10-2018 authorizing the purchase of electricity supply services for public use on an online auction website. m/passed

m/Baker s/Johnston to accept the minutes of the last regular meeting held on April 25, 2018. m/passed

Plant Superintendent Alan Zorzi was corresponding via email with Dennis Yoder of Remington, Vernick & Walberg, and Paul Bellezza of Sherwood Logan & Associates, Inc. regarding a Pilot Proposal for Demonstration of HUBER RoFAS/WAP Septage Receiving Station free of charge. The demonstration will take place the week of May 28, 2018.

Mr. Zorzi received an email from Danielle Sanders of JA Montgomery providing a copy of the loss control report from the NJUA JIF inspection performed by Robert Holwitt on April 5, 2018. Everything was good. The only problem that was found was everyone needs to be trained on the new power screen. Training is being done.

A letter was received from Richelle Wormley, Acting Assistant Commissioner of the State of NJ DEP Compliance and Enforcement regarding the inspection performed on April 26, 2018 by Charles Bisese. The inspector determined that the BBMUA facility

was in compliance with applicable Department regulations and Permit conditions. This inspection is now considered closed.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 14. m/passed

m/Baker s/Alvarez to pay all bills presented for the month of May 2018. m/passed

The next regular meeting will be held on June 13, 2018 at 7:00 p.m.

m/Johnston s/Alvarez to adjourn the meeting 7:34 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary