

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 24, 2013 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.
Those present were:

J. Brunini	C. Santore
R. Baker	B. Casella
F. Soto	S. Testa
S. Woshnak (in at 7:06 pm)	R. Smith
J. DuBois	J. Casselli Jr. 714 S. Harding Hwy.
A. Zorzi	

The contractor for the wastewater treatment plant upgrade is currently cleaning the tanks of all sludge so they can be filled and the new MBR system can become operational. It has been brought to everyone's attention that the amount of sludge may exceed the amount of 120 tons that had been bid in the project. This would require additional funds to cover the cost of disposing of this extra sludge over and above the contracted amount. Unfortunately, there are no contingency funds left in this project and any extra cost would have to be paid by the BBMUA. The engineer and attorney need to review the contract so we know exactly what is available should we need anything further.

Mr. Steve Testa of Romano, Hearing, Testa and Knorr informed the board if there are any major expenses related to the treatment plant upgrade we would have to borrow additional monies. However, there is a small amount of money in the sewer capital budget that has been allocated for equipment in the amount of \$25,000.00 and lines and laterals in the amount of \$25,000.00. We do not know if we will need these funds in the operating budget for the year. This is just a possibility. Another option would be to utilize the excess amount of money that we were approved to borrow from the Local Finance Board. Mr. Testa is going to call Dave Corwin of the USDA to discuss this matter.

Mr. Testa informed the board that they will be beginning the audit soon. The work papers are almost complete and then he will be contacting Cheryl Santore to set up a time to come into the office to begin.

Mr. John Casselli Jr. was in attendance at tonight's meeting to discuss the tie in of Mr. Carl Iacovelli of 755 Harding Highway into the BBMUA's existing sanitary sewer line. Mr. Iacovelli currently has a septic system and would like to connect into the system. The line is owned by Mr. Casselli and must be maintained by him. The board granted Mr. Iacovelli permission to connect into Mr. Casselli's sewer line which is connected to the BBMUA's sanitary sewer system. He will fill out an application and pay all applicable connection fees.

Robert Smith of Remington, Vernick & Walberg informed the board that a copy of the executed contract for the furnishing and delivery of liquid aluminum sulfate has been returned to Jayanna Yeakle of Univar USA, Inc. for their records.

Mr. Smith has submitted three sets of contracts for the furnishing and delivery of wood chips to Chairman Brunini for execution and return.

A change order was submitted for the WWTP improvements project. This is a "no cost" change order for additional time required. The new final completion date is anticipated on or before July 15, 2013.

Kevin McMullin of Remington, Vernick & Walberg submitted minutes from the job progress meeting on the WWTP project. The next job progress meeting will be held on Tuesday, May 21, 2013 at 10:00 am.

Robert Smith of Remington, Vernick and Walberg informed the board that a copy of the executed contract for the furnishing and delivery of wood chips has been returned to Eugene Ciarkowski of Reliable Wood Products for their records.

Jack Kraft will be hosting a one day seminar on Monday, April 29, 2013 which will highlight the need for repairs and improvements to local unit sewerage systems in the wake of Hurricane Sandy. At this time no one has an interest in attending. Cheryl Santore will notify Dina Statuto of this.

m/Baker s/Soto to approve the treasurer's report as read. m/passed

m/Soto s/DuBois to accept the minutes of the last regular meeting held on March 27, 2013. Roll Call: Baker – Abstain, Soto – yes, Woshnak – Abstain, DuBois – yes, Brunini - yes m/passed

Alan Zorzi, Plant Superintendent informed the board that the compliance evaluation and assistance inspection and sampling conducted on February 14 and 19 2013 was acceptable. The results were within our permit limitations.

Mr. Zorzi also informed the board that the January 2013 Water Supply Proficiency Test Study results showed that we failed to submit analytical results within acceptable limits for Chlorine. These will be resubmitted before the July 13, 2013 study.

A letter was received by Tony Iavarone of the State of NJ DEP Bureau of Mobile Sources Mandatory Diesel Retrofit Program regarding the inventory/cost estimate submittal. The estimate was rejected and vehicle information needs to be corrected and resubmitted before we can proceed with installation.

A letter was also received from Ann Marie Martucci of Birdsall Services Group, Inc. regarding the 2013 Environmental Joint Insurance Fund Audit that was conducted at our plant on March 15, 2013. There were no environmental concerns identified during the audit.

Mr. Zorzi informed the board that there was a water main break on Clara Street on April 15, 2013 and was repaired on April 16, 2013.

The lawn service quotes have been received. Three attempts were made and Peterson's Landscaping was the cheapest. The estimated cost this year was \$3,760.00 compared to Fornataro Landscaping who quoted \$4,590.00.

m/Baker s/Soto to approve the grass cutting quote be awarded to Peterson's Landscaping in the estimated amount of \$3,760.00. m/passed

m/Baker s/Soto to file all correspondence sent out for review without reading number 1 through number 10. m/passed

m/Baker s/Soto to pay all bills presented for the month of April. m/passed

The next regular meeting will be held on May 8, 2013 at 7 p.m. if necessary.

m/Soto s/Woshnak to adjourn the meeting 7:40 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary