

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 10, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
J. Formisano	A. Zorzi
J. Johnston	
J. Santagata	

Robert Smith of Remington & Vernick sent a letter to Mr. Raymond Chapman of Electron Services returning the bid package previously submitted for the Furnishing of Electrical Repair & Maintenance Services and informing him that the bid will be re-advertised and bids will be received on April 2, 2019.

Robert Smith of Remington & Vernick sent a letter to Mr. Richard Grouser Jr. of Scalfio Electric, Inc. returning the bid package previously submitted for the Furnishing of Electrical Repair & Maintenance Services and informing him that the bid will be re-advertised and bids will be received on April 2, 2019.

Edward Dennis of Remington & Vernick sent a letter submitting a proposal for the change in scope associated with the modification of the NJPDES Permit to increase the wastewater treatment discharge for a cost not to exceed \$4,900.00 which does not include any permit fees.

m/Baker s/Johnston to approve the proposal for the change in scope associated with the modification of the NJPDES Permit to increase the wastewater treatment discharge for a cost not to exceed \$4,900.00 provided by Remington & Vernick. m/passed

m/Baker s/Johnston to approve the treasurer's report as read. m/passed

Secretary Cheryl Santore informed the board that it is time to file their annual Financial Disclosure Statements. Members need to file them by April 30, 2019 or the State issues violations. Once each member files their statement Ms. Santore requested a copy to put in the file.

Jason Capizzi of Winne Banta Basralian and Kahn sent an email informing Secretary, Cheryl Santore that since the Letter of Intent for the Pumping Station Improvements has been submitted to the NJIB the next step is the I-Bank to add the BBMUA's project to its Project Priority List which will be updated in May of 2019. Mr. Capizzi will now be working on a draft of the STFAF for everyone's review and comments. Mr. John Notte, Construction Management Assistant for the New Jersey Infrastructure Bank emailed confirming the addition of the BBMUA's project to the Project Priority List.

Rio Supply Inc. the BBMUA's contracted vendor for supplying water meters sent in their annual support proposal to cover both Rio Supply support and the Neptune software used for reading the meters. The choice is to either pay for the support package or pay as you go which could get very expensive if something were to go wrong with the meter reading gun, etc. The cost for the support package is \$5,100.00 for the year.

m/Baker s/Formisano to approve the purchase of the annual support package from Rio Supply, Inc. in the amount of \$5,100.00. m/passed

m/Baker s/Formisano to accept the minutes of the last regular meeting held on March 27, 2019. m/passed

Plant Superintendent, Alan Zorzi received an email from the State of NJ DEP Water Supply notifying him that the DEP finalized the 2018/2019 intended use plans for the Clean Water State Revolving Fund and the Drinking Water State Revolving Fund Programs and where the final documents can be found on the DEP's website.

Fred Akers of the Atlantic County Utilities Authority emailed Plant Superintendent, Alan Zorzi providing a copy of the write up that was submitted for the BBMUA's Forward Thinking Wave Award that was given to the BBMUA from the Association of Environmental Authorities. The Atlantic County Utilities Authority was the agency who nominated the BBMUA for this award.

Mr. Zorzi presented the 2019 Grass Cutting Quotes to the Board for their approval. Cutting Edge came in with the lowest quote again this year. The cost quoted was \$3,400.00 which represents 16 plant cuts at \$160.00/cut and 6 pumping station cuts at \$140.00/cut.

m/Baker s/Formisano to hire Cutting Edge to supply the grass cutting services to the
BBMUA for 2019 in the amount of \$3,400.00. m/passed

Mr. Zorzi informed the board that Cy Damon is still doing his cardiac rehab and Jim Baals informed him that he has to begin Chemo treatments again and Mr. Zorzi will be a little shorthanded. The flows have been 400,000 gallons plus per day. March's flow was 465,000 gallons per day. The Septage coming into the plant for the month of March has been 32,000 gallons per day which equates to almost 1,000,000 gallons for the month. This is causing us to have a hard time keeping up with our sludge levels. Mr. Zorzi will do his best to keep the septage coming into the plant but we are running out of room in the composting shed and being shorthanded this adds to the challenge. Mr. Zorzi feels that the board may need to consider a rate increase for the septage. Chairman Santagata asked if the increase in septage has anything to do with the elevated water tables and people having to pump their septic tanks more frequently. Mr. Zorzi feels it does. Chairman Santagata asked Mr. Zorzi to keep an eye on it and make a recommendation if he feels we need to proceed with the septage rate increase.

m/Baker s/Formisano to file all correspondence sent out for review without reading
number 1 through number 9. m/passed

m/Baker s/Johnston to pay all bills presented for the month of April 2019.
m/passed

The next regular meeting is scheduled for April 24, 2019 at 7:00 p.m.

m/Johnston s/Formisano to adjourn the meeting 7:29 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary