

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on March 27, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano in at 7:06 pm	R. Smith
J. Johnston	M. Testa
J. Santagata	S. Testa

Robert Smith of Remington & Vernick provided a copy of the email he sent to Mike Hutchinson following up on the New Jersey Direct Install Program and the BBMUA's eligibility to participate in the program. Mr. Smith has not heard back from Mr. Hutchinson and hopes to hear back from him by the next meeting and have more information for the board.

Robert Smith of Remington & Vernick provided a copy of the email that was sent to the Daily Journal legal department providing a copy of the advertisement for the rebid for the Furnishing of Electrical Repair and Maintenance Services. The bids will be received and opened on Tuesday, April 2, 2019 at 11:00 am.

Robert Smith of Remington & Vernick provided a copy of the letter he sent to Daniel Falasca, President of Falasca Mechanical forwarding of fully executed contract for Mechanical & Plumbing Repair and Maintenance Services to him for his file.

Robert Smith of Remington & Vernick sent an email to Patrick Bermel of Emerald Screening regarding the reimbursement to the BBMUA for the funds we expended to make the screen operational. The executed release was sent back to Mr. Bermel but we

have not heard anything back. Mr. Smith hopes to hear from Mr. Bermel by the next meeting with an answer.

Robert Smith of Remington & Vernick received an email from Einhorn Construction's Edward Einhorn and Ralph Laks to see if the BBMUA Board acted on the bond reduction issue yet and Mr. Smith informed them that no decision was made as of yet. Mr. Smith had also sent an email asking what the status of the deeding of the pump station lot and turning over the pump station to the BBMUA is. Mr. Laks responded that they have no objection in turning over the pump station and the land it sits on as described in the recorded easement as the proposed new lot, in order to convey the property and pump station over to the BBMUA. However, there should be an administrative proceeding to separate the parcel of land on which the pump station is located from the balance of the land known as Block 207 Lot 62. Mr. Smith stated basically in order to have the lot deeded to the BBMUA a minor subdivision would have to be performed. Mr. Smith's question is who is responsible for doing the minor subdivision. Chairman Santagata asked how much a minor subdivision would cost. Mr. Smith stated he would have to work up the pricing and get back to us at the next meeting. Mr. Smith will put a proposal together and present it to the board to do the minor subdivision and a decision can be made from there. Mr. Smith and Mr. Michael Testa will look into this further and have more information for the board for the next meeting.

Steve Testa of Romano, Hearing, Testa & Knorr notified the board that they will be beginning the fieldwork for the 2018 Audit on April 15, 2019.

Newfield National Bank sent a copy of the December 31, 2018 copy of the Governmental Unit Deposit Protection Act certificate for our file.

Secretary/Treasurer Cheryl Santore received a letter from Jason Capizzi of Winne Banta Basralian & Kahn providing a fee proposal for bond counsel services for the temporary financing through the NJIB for the sanitary sewer pumping station improvements. The cost for the services to be provided by Mr. Capizzi is not to exceed \$9,250.00 plus disbursements.

m/Baker s/Delano to approve the proposal submitted by Jason Capizzi of Winne Banta Basralian & Kahn to provide bond counsel services for the temporary financing through the NJIB for the sanitary sewer pumping station improvements for a cost not to exceed \$9,250.00. m/passed

Ms. Santore also informed the Board that the Borough of Buena adopted the consent resolution allowing the BBMUA to contact the NJIB and go out to bond for the Sanitary Sewer Pumping Station #1, #2, #3 & Grit System Improvements.

The NJIB has notified Ms. Santore that an engineer has been assigned to the project on their end and the Letter of Intent is being worked on by Dennis Yoder of Remington & Vernick so it can be submitted and the BBMUA's project can get on the May priority list for the NJIB funding.

m/Baker s/Delano to approve the minutes of the regular meeting held on March 13, 2019. m/passed

Plant Superintendent Alan Zorzi received a letter from Michele Potter of the State of New Jersey DEP Office of Quality Assurance regarding the 2019 Initial Drinking Water Proficiency Test Study. Our lab performed acceptably on all parameters it was required to analyze in the 2019 study.

A letter was received from Richelle Wormley of the State of NJ DEP Office of compliance and Enforcement regarding the Water Quality Inspection that was conducted on January 28, 2019 by Charles Bisese. It was determined that our facility was in compliance with applicable Department regulations and/or Permit conditions and the inspection is now considered closed.

Alan Zorzi informed the board that GE Suez came down to perform the inspection on the MBR membranes. It was found during the inspection that overall 30 broken cassettes were found. These cassettes can be repaired and slack adjustments can be made once all of the cassettes are repaired. By adjusting the slack it will allow the sludge build up to fall off the membranes and allow them to perform properly. Therefore, GE Suez submitted a service quote for a three day visit to repair the broken modules and perform necessary slack adjustments. The cost of the visit and repair work is \$6,740.00 not including the parts. The parts will be an additional cost of approximately \$1,200.00. After these adjustments are made we are hoping the membranes will last another year so that we can budget for the new membranes and purchase them in 2020 at which time they will be going on 7 years old. We will also have to look at the Local Public Contracts Law and whether or not we will have to bid the replacement of the membranes because they are proprietary to GE Suez and to purchase a different membrane would cause the BBMUA to have to change to a different system and that will cost millions of dollars. There are a few statutes that can be looked at in regard to the bidding process. If these repairs are made and can get us through another year before they have to be replaced this will give us time to comply with all the laws pertaining to the bidding process.

m/Baker s/Delano to approve GE Suez to perform the repairs and adjustments necessary to the MBR membranes for a cost of \$6,740.00 m/passed

Plant Superintendent Alan Zorzi received an email regarding the BBMUA's discharge increase status from Monica Bell of Remington & Vernick. Ms. Bell stated in order for the increased discharge for the BBMUA WWTP to be approved, the BBMUA needs to request an amendment to the water quality management plan (WQMP) for Atlantic County with the Water Quality Management Planning Program at the NJDEP. Once the WQMP is amended, the Bureau of Surface Water Permitting at the NJDEP will issue a new surface water discharge permit to reflect the conditions of an increased discharge.

As of now, RVE, on behalf of the BBMUA submitted all of the necessary applications to the NJDEP and Atlantic County to obtain approval for a discharge increase for the BBMUA wastewater treatment plant. RVE, the NJDEP, and Atlantic County also discussed the possibility of expanding the sewer service area as part of the amendment to the WQMP. It was concluded that the expansion of the sewer service area should be handled by amending the WQMP via the submittals from Atlantic County. Atlantic County has indicated that they do not have a date for submittal of any plans to the NJDEP Water Quality Management Planning Program at this time. The BBMUA will continue to work with Atlantic County once they are ready to submit the chapter for the Atlantic County WQMP so as to include the expansion of the sewer service area.

The NJDEP WQMP group will approve the amendment to the WQMP for the discharge increase only at this time. However, they are requiring the BBMUA to perform a build out analysis and the NJDEP Bureau of Surface Water Permitting group is requesting the submittal of a treatment works approval (TWA) application.

RVE is currently working on the build out analysis for Buena Borough and the TWA Permit. The two submittals should be completed by mid-April. Hopefully approval will be issued by the beginning of the summer.

Mr. Zorzi informed the board that one of the EQ pumps for the septage pit went bad. Three quotes were requested and the cost to replace the EQ pump based on the lowest quote received from Electron Services was in the amount of \$8,057.65.

m/Baker s/Delano to purchase an EQ Pump for the septage pit from Electron Services in the amount of \$8,057.65. m/passed

Chairman Santagata asked Mr. Zorzi asked if the daily flows have come down any. Today's flow was 450,000 gallons and we are still not able to accept any new sewer connections. Mr. Zorzi feels the water table is still so far up that as the months go on the water table will subside, however he feels we should budget for televised I&I studies in next year's budget.

m/Baker s/Formisano to file all correspondence sent out for review without reading number 1 through number 12. m/passed

The next regular meeting will be held on April 10, 2019 at 7:00 p.m.

m/Delano s/Johnston to adjourn the meeting 7:50 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary