

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on February 17, 2016 at 6 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Cheryl Santore.

Those present were:

R. Baker	S. Woshnak	M. Testa Jr.
R. Delano	J. Alvarez	S. Testa
J. Formisano	C. Santore	
J. Santagata	R. Smith	

The first order of business tonight was the BBMUA's reorganization for the year 2016.

Nomination was made by Sharon Woshnak for Joseph Santagata as the BBMUA's Chairman.

m/Delano s/Woshnak appoint Joseph Santagata as the BBMUA's Chairman.
m/passed

Nomination was made by Sharon Woshnak for Richard Baker as the BBMUA's Vice-Chairman

m/Woshnak s/Delano appoint Richard Baker as the BBMUA's Vice-Chairman.
m/passed

Nomination made by Richard Baker and Second by Sharon Woshnak for Cheryl Santore as the BBMUA's Secretary/Treasurer

m/Baker s/Woshnak designate Cheryl M. Santore as the BBMUA's Secretary, Treasurer and Finance Officer.
m/passed

m/Baker s/Formisano to approve The Atlantic County Record and The Daily Journal as the official newspapers for the BBMUA for 2016. m/passed

m/Baker s/Woshnak retain Testa, Heck, Scrocca & Testa, P.A. as the BBMUA's solicitor for the year 2016. m/passed

m/Baker s/Delano retain Romano, Hearing, Testa & Knorr, P.A. as the BBMUA's auditor for the year 2016. m/passed

m/Baker s/Woshnak retain Remington, Vernick & Walberg Engineers as the BBMUA's engineers for the year 2016. m/passed

The committees for the year 2016 will be decided at a later date.

At our previous meeting, Robert Smith of Remington, Vernick & Walberg was asked to submit a proposal for the preparation of contract documents to service the well and pump and motor for Piney Point well #3. The cost will include bid phase support services, processing of contract documents, contract administration and part-time construction observation, review pump repair recommendations provided by contractor and observe removed well pump and motor components being refurbished at the contractor's site as well as observing a final video inspection and pump tests once the well is placed back into service. These services will be provided at a cost not to exceed \$12,500.00. The preliminary budget for the total project is estimated to be \$85,000.00.

m/Baker s/Woshnak to approve the preparation of contract and bidding documents for the service of the well pump and motor for Piney Point Well No. 3 for a cost not to exceed \$12,500.00. m/passed

A copy of the Atlantic City Electric Interconnection Application/Agreement that Mike Adkins of Cambria Solar LLC needed a signature on was provided to the board for informational purposes. Plant Superintendent Alan Zorzi signed the application after Blue Sky Power reviewed the documents. This interconnection application insures our place in the que with Atlantic City Electric for the solar project.

m/Woshank s/Baker adopt resolution R-4-2016 a resolution designating official newspapers of the BBMUA as the Atlantic County Record and The Daily Journal for the year 2016. m/passed

m/Baker s/Woshnak adopt resolution R-5-2016 a resolution authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a for the year 2016. m/passed

m/Baker s/Formisano adopt resolution R-6-2016 awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for auditing services for the year 2016 for a yearly amount not to exceed \$64,000.00. m/passed

m/Woshnak s/Delano adopt resolution R-7-2016 a resolution awarding the contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for engineering services for the year 2016 for a yearly amount not to exceed \$40,000.00. m/passed

m/Baker s/Woshnak adopt resolution R-8-2016 a resolution awarding the contract for professional services pursuant to the fair and open process to Testa, Heck, Scrocca & Testa for legal services for the year 2016 for a yearly salary amount of \$12,000.00 and an additional salary amount of \$130.00 per hour for non-salaried services in an amount not to exceed a yearly total of \$25,000.00. m/passed

Michael Testa Jr. provided a copy of the contract for Legal Services for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2016 through January 31, 2017.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that his contract was emailed to the BBMUA Solicitor, Michael Testa Jr. for his review. The contract is in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2016 through January 31, 2017.

m/Baker s/Woshnak adopt resolution R-9-2016 authorizing a meeting of the BBMUA closed to the public for the purpose of possible litigation. m/passed

m/Baker s/Formisano to end closed session meeting and reopen the regular meeting at 6:23 pm. m/passed

While in closed session the board of the BBMUA recommended that Mr. Fitzgerald be contacted to come and speak to the members on March 23, 2016 regarding the possibility of entering into litigation for a class action lawsuit for Liquid Aluminum Sulfate.

The annual employer appropriations bill has been received from the State of NJ Division of Pensions and Benefits. This will be paid on April 1, 2016.

A copy of Resolution 23-16 was received from the Borough of Buena accepting the resignation of Michael Feaster as Alternate #2 from the BBMUA board effective January 7, 2016.

An Email was received from Shana Zeiger of Tower Advisors and Associates regarding the possibility of bringing cellular tenants to our water tower. The board stated they would be interested in having Ms. Zeiger come down to meet with the board to evaluate the water tower and site and go over a pricing structure, see if they have worked with other municipalities, etc.

m/Baker s/Delano to approve the treasurer's report as read. m/passed

BBMUA Secretary Treasurer, Cheryl Santore, stated that she spoke with Mr. Ben Parvey of Blue Sky Power today to request the chairman sign a letter provided by Mr. Parvey stating that the bid for the solar RFP was awarded to Cambria Solar LLC as requested by Cambria Solar. Mr. Parvey also stated that the interconnection application was submitted to Atlantic City Electric as Mr. Smith had stated earlier.

m/Baker s/Alvarez to accept the minutes of the last regular meeting held on January 27, 2016. m/passed
Baker – yes; Delano – yes; Formisano – yes; Woshnak – Abstain; Santagata – yes

m/Baker s/Delano to accept the minutes of the last closed session meeting held on January 27, 2016. m/passed
Baker – yes; Delano – yes; Formisano – yes; Woshnak – Abstain; Santagata – yes

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 20. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of February 2016. m/passed

The next regular meeting will be held on February 24, 2016 at 7:00 p.m.

m/Woshnak s/Formisano to adjourn the meeting 6:39 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary