

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 24, 2024 at 7 p.m. This meeting notice was provided to The Daily Journal and the Press of Atlantic City which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing and complying with all guidelines.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Delano	A. Sasdelli	R. Casella
J. Formisano	M. Bertonazzi	
J. Johnston	C. Santore	
D. Romeo	A. Zorzi	
J. Santagata	R. Smith	

Robert Smith of Remington & Vernick Engineers informed the board that there is an Engineer working on a project for the NJDOT to resurface Route 40 from Route 54 out to the Borough of Buena boundary line. The Engineer reached out to Plant Superintendent Alan Zorzi and Assistant Superintendent Jon Erber to see if we have any existing or proposed utilities in Route 40 that need to have any work to be performed before the NJDOT proceeded with their paving project. Right now, the BBMUA doesn't have any work proposed on Route 40 though obviously we have existing water and sewer infrastructure. The NDOT Engineer wanted to know what, if anything, they would have to do as part of their Engineering plans to accommodate our facilities. Mr. Smith reached out to Alan Zorzi and Jon Erber and other than potentially raising sanitary castings to grade or water valves to grade that would be the only thing. If we have any broken castings, we would want to supply the castings to them and have them replace the broken castings while they are there. Mr. Smith feels this is just in the preliminary stages and the NJDOT Engineer is starting to do the due diligence of the project. Chairman Santagata asked if the water and sewer lines are underneath the highway or in the right away. Mr. Zorzi said the lines are in the right away but water lines do cross under the highway. The BBMUA Board was provided with a copy of the completed Utility Contact Letter that the NJDOT Engineer Alexa Charchar of WSP USA, Inc. requested be completed and sent back.

m/Romeo s/Johnston adopt Resolution R-6-2024 authorizing the meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters of potential litigation which involve attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).  
m/passed

m/Romeo s/Johnston to open the executive closed session meeting at 7:05 pm.  
m/passed

m/Romeo s/Delano to close the executive closed session meeting and return to regular session at 7:55 pm.  
m/passed

Secretary Cheryl Santore opened the (RFQ's) Request for Qualifications for Professional services on January 18, 2024 at 11:00 am as advertised in the official newspapers of the BBMUA. All the RFQ packages were received within the timeframe and the recommendations to the board members were set forth after their review and discussion. Only one RFQ was received for the Auditing & Solicitor. Two RFQ's were received for Engineering. One was received by Remington & Vernick Engineers and a second was received from DeBlasio & Associates. Two RFQ's were received for Bond Counsel. One was received from JP Capizzi Law Office, a second was from Parker McCay. The following awards will be made at our reorganization meeting on February 14, 2024 and resolutions will be adopted at that time:

Auditing: Romano, Hearing, Testa & Knorr  
Engineering: Remington & Vernick  
Solicitor: Testa, Heck, Testa & White  
Bond Counsel: JP Capizzi Law Office

All Board Members were in agreement to award the professional services as recommended at the reorganization meeting to be held on February 14, 2024.

Secretary Cheryl Santore presented State Contract Pricing for a new copy machine for the office. The copier currently in the office is over 13 years old and parts cannot be found for the repair of the copier. The copy machine keeps freezing and won't work when needed and therefore, Ms. Santore asked if she could purchase a new copier with the State Contract Pricing. The price to purchase the copier from Docutrend is \$4,443.00 and this was budgeted in the 2024 Capital Budget that was approved by the State of New Jersey and adopted by the BBMUA.

m/Delano s/Romeo to allow the purchase of a new copy machine from Docutrend at a state contract price of \$4,443.00  
m/passed

m/Romeo s/Johnston to accept the minutes of the last regular meeting held on January 10, 2024. m/passed

m/Delano s/Romeo to accept the minutes of the last closed executive session meeting held on January 10, 2024. m/passed

m/Romeo s/Johnston to file all correspondence sent out for review without reading number 1 through number 5. m/passed

The next regular meeting will be held on February 14, 2024 at 6:00 p.m. This is the annual reorganization meeting and begins at 6 pm instead of the normal time of 7 pm. Please make every effort to attend.

m/Romeo s/Johnston to adjourn the meeting 8:01 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary