

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 23, 2019 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

J. Formisano	R. Smith
J. Johnston	R. Casella
J. Santagata	S. Testa
C. Santore	

At the BBMUA's last regular meeting on January 9, 2019 the board decided to give the Borough of Buena \$5,000.00 to cover our cost of the HVAC & Lighting for the Municipal Building upgrades. We need to decide if this will be done through an interlocal agreement once the work is completed or will the board do this through resolution and just give them the money. This needs to be decided so the necessary paperwork can be prepared. Robert Casella of Testa, Heck, Testa & White stated the board is not necessarily entering into an agreement with the third party. This would be our contribution toward that project the Borough intends to do. Steve Testa of Romano, Hearing, Testa & Knorr stated if this is for a project that you are getting a benefit from you could just make the contribution but this would have to be outside of the 5% contribution rule. Mr. Testa feels doing an interlocal service agreement similar to what was done for Louis Drive where we were doing a project and the Borough agreed to contribute a certain amount toward the drainage and paving portion would be the best way to handle this. Mr. Casella feels that the interlocal agreement should be prepared by the Borough and we will do a resolution to enter into the interlocal agreement. Robert Smith asked who prepared the Louis Drive Interlocal. Ms. Santore said we prepared it. Mr. Casella feels it's better for them to prepare the interlocal agreement and we can do a resolution approving the contribution subject to the interlocal agreement but it is more appropriate for them to prepare the Interlocal Agreement because it is their project. Ms. Santore will put a resolution on the next agenda and then the money can be turned over to them when the project is at least started or near completion.

Robert Smith of Remington & Vernick gave the board an update on the NJ Direct Install program. He was given the contact information from the Borough Administrator and reached out to the person the Borough had been dealing with. Mr. Smith sent his some information regarding electric usage at the plant and has not heard back from him. This person is a contractor under the Direct Install program. If Mr. Smith does not hear back from him he will just reach out directly to the program and go from there.

Robert Smith of Remington & Vernick provided a copy of the letter that was sent to Ms. Victoria Meakim of Univar USA, Inc. returning one fully executed copy of the contract for the furnishing and delivery of liquid aluminum sulfate to them for their file.

Robert Smith received an email from Robert Casella of Testa, Heck, Testa & White where Mr. Casella provided his legal opinion on the bids received for the Furnishing of Electrical Repair and Maintenance Services.

Robert Smith of Remington & Vernick provided the Chairman & board with a recommendation of award for the furnishing of mechanical and plumbing repair and maintenance services for Falasca Mechanical, Inc. for a two year period pending the BBMUA Solicitor's approval. Mr. Smith had sent a few minor issues he found with the bid documents to the Solicitor who reviewed them and found them to be fully responsive.

m/Formisano s/Johnston to award the bid for the furnishing of mechanical & plumbing repair and maintenance services to Falasca Mechanical, Inc. for a two year period.
m/passed

m/Formisano s/Johnston to adopt resolution R-7-2019 awarding the contract for the furnishing of mechanical & plumbing repair and maintenance services to Falasca Mechanical, Inc. for a two year term.
m/passed

Robert Smith of Remington & Vernick provided a copy of the letter that was sent to Ms. Ruth Campos of George S. Coyne Chemical Company, Inc. transmitting 4 sets of contracts for the furnishing and delivery of Micro C 2000 to her office for execution and return.

Robert Smith of Remington & Vernick provided a copy of the letter that was sent to Mr. Joseph Overbeck of Rio Supply, Inc. transmitting 4 sets of contracts for the furnishing and delivery of Water Meters to his office for execution and return.

Robert Smith sent an email to Ralph Laks and Ed Einhorn of Einhorn Construction regarding the Minotola Estates development located on Block 207 Lot 63 detailing the issues found during the site meeting on January 10, 2019. Water is infiltrating into a few sanitary sewer manholes and repairs need to be made to remedy this. Einhorn's intentions are to make the repairs and they will have another meeting with the engineer and Alan Zorzi to make sure the repairs are satisfactory.

Robert Smith of Remington & Vernick provided the Chairman & board with a recommendation of award for the furnishing of electrical repair and maintenance services to be awarded to Electron Services for a two year period pending the BBMUA Solicitor's approval. Two bids were received for this contract, however Electron Services was considerably lower than the other bidder, Scalfio Electric. Since the BBMUA has no prior experience with Electron Services, Mr. Smith looked into the company prior to making his recommendation to make sure the company could service our equipment and perform the contract in accordance with what our requirements are. Mr. Smith checked the contractor's references and he did not get any negative feedback. Mr. Smith had the owner, Ray Chapman, come to the plant to meet with him and Plant Superintendent, Alan Zorzi to take a tour and check out the equipment to make sure he was comfortable. Apparently Mr. Chapman has a couple of sewer treatment plant operator licenses, a water distribution system license, and is familiar with the type of equipment we have. They spoke with him also to make sure he pays prevailing wages and also to verify that he would be able to meet the response time in the contract which is 2 hours. Mr. Chapman thought it was 4 hours but verified that he would be able to meet the 2 hours. Mr. Smith stated that if he was unable to meet any of the contract requirements and the BBMUA/Borough of Buena are not satisfied, our contract provides provisions for termination within 30 days of non-satisfactory services. Chairman Santagata stated the response time was concerning to him because the contractor is coming from Absecon, NJ. Mr. Smith suggested to Alan Zorzi and Jonathan Erber to document when the contractor is called. Secretary Cheryl Santore asked why there is a subcontractor listed on the recommendation letter. Mr. Smith said he asked him the very same question and Mr. Chapman stated in the case where a job was really big he may call in the subcontractor to help with the repair.

m/Johnston s/Formisano to award the bid for the furnishing of electrical repair and maintenance services to Electron Services for a two year period pending the BBMUA Solicitor's approval. m/passed

m/Formisano s/Johnston to adopt resolution R-8-2019 awarding the contract for the furnishing of electrical repair and maintenance services for a two year term to Electron Services. m/passed

Robert Smith had sent an email to Patrick Bermel of Emerald Screen on January 17, 2019 providing 2 options to address the pump and coupling supplied by Emerald that was not

compatible. Mr. Bermel emailed Mr. Smith on January 22, 2019 and apologized for the delay in resolving this matter and hopes to have an answer for Mr. Smith by the end of the week as to which option Emerald would like to partake in to remedy the situation.

Robert Smith of Remington & Vernick had sent an email to Cheryl Santore asking if she has any record of any bond reductions for Minotola Estates. Ms. Santore stated she does remember Einhorn Construction wanting a reduction but does not have any paperwork to that effect. Mr. Smith stated he would begin processing a bond reduction on the project.

Chairman Santagata stated that the sump pump letters were mailed out. Ms. Santore confirmed the letters did go out and there have been questions by some customers. Plant Superintendent Alan Zorzi's suggestion was if any customer calls and questions whether their sump pump is connected improperly have the customer call the plant and schedule an appointment with the plant to have one of the men sent out to check their individual connections.

The annual employer appropriations bill has been received from the State of NJ Division of Pensions and Benefits. This will be paid on April 1, 2019.

Secretary/Treasurer Cheryl Santore provided the board with a copy of the 2018 dividend check received from the N.J.U.A.J.I.F. for their records.

m/Formisano s/Johnston to approve the minutes of the regular meeting held on January 9, 2019. m/passed

Plant Superintendent Alan Zorzi was not in attendance because they were repairing a water service failure on Wheat Road, however he had attended the NJ Pinelands Commission meeting on Friday, January 11, 2019 along with Dennis Yoder of Remington & Vernick and Chairman Joseph Santagata. Ed Wengrowski of the NJ Pinelands Commission thanked all of the men for attending the meeting and requested a tour of the BBMUA facility for all of the Pinelands Commission members as well as local news reporter/photographers. The Commission and Mr. Wengrowski are very impressed with the successful operation of the BBMUA's water pollution control plant.

The 2019 generator service quotes will have to be approved at the next regular meeting because the men were out working all day on the water service failure and did not forward over the quotes they obtained for approval.

m/Formisano s/Johnston to file all correspondence sent out for review without reading number 1 through number 17. m/passed

The next regular meeting will be held on February 13, 2018 at 6:00 p.m. This will be the annual reorganization meeting.

m/Formisano s/Johnston to adjourn the meeting 7:30 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary