

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 14, 2015 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Charles Mielke.

Those present were:

C. Mielke	M. Feaster in at 7:18pm
R. Baker	C. Santore
J. Santagata in at 7:02pm	A. Zorzi
S. Woshnak	

Ed Walberg of Remington, Vernick & Walberg submitted a proposal for engineering services to prepare a water allocation permit renewal which expires on June 30, 2015. The renewal is required to be submitted 3 months prior to expiration (March 30, 2015). The proposal is divided into two tasks. The cost for task one and task two is for a price not to exceed \$8,350.00. The cost for task two b if required is for a price not to exceed \$8,000.00.

m/Baker s/Woshnak to approve the engineering fees associated with the preparation of the water allocation permit renewal application in the amount of \$8,350.00 for task one and task two. There could be an additional fee of \$8,000.00 to prepare a hydro geological report for additional water allocation for a total of \$16,350.00.

m/passed

Robert Smith of Remington, Vernick & Walberg sent a letter as well as the original bid to John Farrell of Xylem Dewatering Solutions, Inc. informing them that their original bid was rejected due to fatal defects. Mr. Smith stated that the project was being rebid and to contact him with any questions. The notice to bidders was advertised in The Daily Journal on December 22, 2014 and The Atlantic County Record on December 24, 2014. Bids were opened on January 6, 2015. Upon opening the bids a letter was received from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the furnishing and delivery of a trailer mounted pump. One bid was received from Xylem Dewatering Solutions in the amount of \$35,795.00. The award should be contingent

upon approval of the MUA Solicitor and funds being available. Based upon the review there were a few deficiencies that were referred to the solicitor. One concern was the bid bond did not have the corporate seal of Xylem Dewatering Solutions. The second concern was the bidder signed his name where the name of the bidder should have been inserted in the Non-Collusion Affidavit. BBMUA Secretary, Cheryl Santore, spoke with the solicitor Michael Testa Jr. He stated that the defect is curable and we will be able to have this fixed and awarded at the next meeting.

A letter was received from Ed Walberg of Remington, Vernick & Walberg providing an executive summary regarding the services provided to the BBMUA for 2014. This is a new service that they are providing to all of their clients stating what they have done during the prior year for each client.

A letter was received from Robert Smith of Remington, Vernick & Walberg providing three sets of contract documents for the furnishing and delivery of Liquid Aluminum Sulfate for execution and return. The documents have not been received as of yet. When they come in we will execute the contracts and return two copies back to Mr. Smith.

Chairman Mielke asked Secretary Cheryl Santore to draw up a review of 621 loader repair and maintenance costs from 2008 – 2014. We have spent \$60,268.83 in repair and maintenance costs in the seven years listed. This is a piece of equipment that is essential to the day to day operations of the sewer treatment plant. Money has been budgeted to replace this piece of equipment if the board finds it necessary.

Chairman Mielke also requested a review of the 1969 gas powered generator repair and maintenance costs from 2008 – 2014. We have spent \$13,676.55 in repair and maintenance costs in the seven years listed. This is a portable generator that is on a trailer and can be used at the different pump stations in case of emergency. This generator is a priority replacement. Member Joseph Santagata asked Plant Superintendent, Alan Zorzi to check state contract generators and see if there is something we could use there and we will discuss this further at the next meeting on January 28, 2015.

The bids for electrical and mechanical contracts need to be advertised as soon as possible. Since the Borough of Buena previously adopted a resolution establishing minimum standards for prospective contractors and subcontractors the BBMUA Solicitor was contacted asking if the MUA should follow suit. In speaking with Michael Testa Jr. he did not feel this was a bad idea. Mr. Testa sent an email to Robert Smith stating in his legal opinion that upon reviewing the Borough's resolution 120-14 establishing minimum standards that the contracts for electrical and mechanical must be bid pursuant to the requirements, especially given the fact that they are being bid in conjunction with the

Borough. Therefore, a resolution R-2-2015 establishing minimum standards for prospective contractors and subcontractors for Authority projects needs to be adopted.

m/Baker s/Woshnak to adopt resolution R-2-2015 establishing minimum standards for prospective contractors and subcontractors for Authority Projects. m/passed

An email was received from Kim Curtin of Solis Partners updating the board on the submitted application for the NJBPU renewable energy grant that was submitted without our letter of support or signature on the application. The New Jersey Clean Energy program received 20 applications and will review and provide its recommendation to its board staff by mid January.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to Joseph Overbeck of Rio Supply, Inc. sending three copies of the contract for water meters awarded at the December 10, 2014 meeting for execution and return. The contracts were executed and a final copy was submitted to Rio Supply for their records.

m/Baker s/Woshnak to approve the treasurer's report as read. m/passed

The following individuals, Vice-Chairman Richard Baker, Chairman Charles Mielke, and Secretary Cheryl Santore met on Monday, January 12, 2015 at 10:30 a.m. to review the (RFQ's) Request for Qualifications for Professional services as advertised in the official newspapers of the BBMUA on December 19, 2014. All the RFQ packages were received within the timeframe and the recommendations to the board members were set forth after their review and discussion.

m/Baker s/Woshnak to adopt resolution R-1-2015 adopting a new Cash Management Plan for the Calendar Year 2015 pursuant to N.J.S.A. 40A:5-14. m/passed

m/Mielke s/Santagata to accept the minutes of the last regular meeting held on December 10, 2014. m/passed

Plant Superintendent, Alan Zorzi received a quote from Rick Hoeksema of Hydro-Dyne presenting a quote for the extended warranty and service contract for the screen on the MBR plant. Hydro-Dyne offers 3 year or 5 year programs as follows: 3 Year service contract and extended warranty \$36,770.47; 3 Year service contract only \$10,074.00; 5 Year service contract and extended warranty \$70,182.94; 5 Yeas service

contract only \$16,790.00. Mr. Zorzi recommends the 3 year service contract in the amount of \$10,074.00.

m/Woshnak s/Baker to approve the service contract only in the amount of \$10,074.00 for 3 years to Hydro-Dyne Engineering Inc. m/passed

m/Woshnak s/Baker to file all correspondence sent out for review without reading number 1 through number 16. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of January 2015. m/passed

The next regular meeting will be held on January 28, 2015 at 7:00 p.m.

m/Woshnak s/Feaster to adjourn the meeting 7:37 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary